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2001

STRAFFORD COUNTY  
2001 ANNUAL REPORT

*of the Commissioners, Treasurer,  
Other County Officers  
and the Strafford County Delegation*



For the Year Ending  
December 31, 2001



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2001 STRAFFORD COUNTY ANNUAL REPORT

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*of the Commissioners, Treasurer,  
Other County Officers  
and the Strafford County Delegation*

BARRINGTON  
DOVER  
DURHAM  
FARMINGTON  
LEE  
MADBURY  
MIDDLETON  
MILTON  
NEW DURHAM  
ROCHESTER  
ROLLINSFORD  
SOMERSWORTH  
STRAFFORD

For the Year Ending  
December 31, 2001

## 2001 STRAFFORD COUNTY ANNUAL REPORT

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## 2001 STRAFFORD COUNTY ANNUAL REPORT

### STRAFFORD COUNTY OFFICERS

2001 - 2002

#### **COMMISSIONERS**

George Maglaras, Chairman\* ..... Dover, N.H.  
Paul J. Dumont, V. Chairman\* ..... Rochester, N.H.  
Ronald R. Chagnon, Clerk\* ..... Farmington, N.H.

#### **TREASURER**

Pamela J. Arnold\* ..... Milton, N.H.

#### **COUNT ADMINISTRATOR**

Raymond F. Bower ..... Lee, N.H.

#### **COUNTY ATTORNEY**

Janice K. Rundles ..... Lee, N.H.

#### **COUNTY SHERIFF**

Martin Heon\* ..... Middleton, N.H.

#### **REGISTER OF DEEDS**

Leo Lessard\* ..... Milton, N.H.

#### **REGISTER OF PROBATE**

Kimberly S. Quint\* ..... Dover, N.H.

#### **JUDGE OF PROBATE**

Gary R. Cassavechia ..... Rochester, N.H.

#### **CLERK OF SUPERIOR COURT**

Julie Howard ..... Newmarket, N.H.

#### **NURSING HOME ADMINISTRATOR**

Raymond F. Bower ..... Lee, N.H.

#### **CORRECTIONS ADMINISTRATOR**

David Funk ..... Somersworth, N.H.

#### **HUMAN SERVICES DIRECTOR**

Cheryl A. Moulton ..... Berwick, M.E.

#### **MEDICAL REFEREES** ..... Dover, N.H.

#### **CHAPLAINS** ..... Ecumenical Services Provided

#### **COUNTY PHYSICIANS**

Edwin Charle, M.D. .... Somersworth, N.H.  
Patrick Clary, M.D. .... Somersworth, N.H.  
Judy Santangelo, P.A. .... Somersworth, N.H.

*\*Elected Positions*

## 2001 STRAFFORD COUNTY ANNUAL REPORT

### STRAFFORD COUNTY LEGISLATIVE DELEGATION

2001 - 2002

Russ Albert .....	Rochester, N.H.
Roger Berube* .....	Somersworth, N.H.
David Bickford .....	New Durham, N.H.
William P. Brennan* .....	Rochester, N.H.
Julie Brown* .....	Rochester, N.H.
Frank Callaghan, Vice Chairman* .....	Rochester, N.H.
Larry Cossette .....	Rochester, N.H.
Marlene DeChane .....	Barrington, N.H.
Patricia Dunlap .....	Rochester, N.H.
Iris Estabrook .....	Durham, N.H.
Paul Ferland* .....	Rochester, N.H.
Gary Gilmore, Chairman* .....	Dover, N.H.
Earle Goodwin .....	Dover, N.H.
Anne Grassie, Clerk* .....	Rochester, N.H.
Michael Harrington .....	Barrington, N.H.
Richard Heon .....	Somersworth, N.H.
Christopher Hughes .....	Somersworth, N.H.
Nancy Johnson .....	Middleton, N.H.
Naida Kaen .....	Lee, N.H.
William Knowles* .....	Dover, N.H.
Douglas Lachance .....	Rochester, N.H.
Donald Lent .....	Durham, N.H.
Gerald McCarthy* .....	Farmington, N.H.
George T. Musler .....	Barrington, N.H.
Arthur Pelletier* .....	Dover, N.H.
Marsha Pelletier .....	Dover, N.H.
Raymond Proulx .....	Dover, N.H.
Christopher Reid .....	Dover, N.H.
Michael S. Rollo* .....	Rollinsford, N.H.
Marjorie Smith .....	Durham, N.H.
Clair Snyder* .....	Somersworth, N.H.
Judith Spang .....	Durham, N.H.
Kathleen N. Taylor* .....	Dover, N.H.
William Tsiros .....	Farmington, N.H.
James Twombly .....	Rochester, N.H.
Janet Wall* .....	Madbury, N.H.
Rodney J. Woodill* .....	Milton, N.H.
Phyllis Woods .....	Dover, N.H.

\*Denotes Executive Committee Member

## 2001 STRAFFORD COUNTY ANNUAL REPORT

### 2001 ANNUAL REPORT OF THE STRAFFORD COUNTY COMMISSIONERS

The second year of the new century saw many changes for United States of America. As these changes rippled through the United States, they influenced us in many ways. Heightened security concerns at the William A. Grimes Strafford County Justice and Administration Building took to the forefront. Changes were made to continue to provide a safe environment for all that use the building.

The County continued to perform well both in services to its citizens and financially in 2001. For the fourth year in a row, revenues at the Registry of Deeds and Riverside Rest Home exceeded expectations and County expenditures continued to be within budget limits.

The budget for 2001, unlike the last several, came with a significant tax increase of twenty-eight percent (28%). County revenues were almost level with those of last year's. While our revenues remained flat, the demand for County services in several areas drove expenses up. Those areas included the Strafford County House of Correction, Riverside Rest Home, maintaining the County's excellent work force, and implementing the recommendations of the Criminal Justice Consultants for managing Strafford County's inmate population.

Strafford County's Riverside Rest Home suffered from many of the same difficult market situations as many area nursing homes. Nearly one-third of New Hampshire nursing homes are in bankruptcy protection as a result of high wage demands due to a severe nursing shortage and falling reimbursement rates. Approaches to deal with these situations vary by facility. Some nursing homes closed beds, as they could not find help to care for a "full house". Our approach was to continue the same high level of services that we have always provided at Riverside Rest Home. Riverside Rest Home currently has a substantial waiting list of forty (40) residents in need of nursing home care. With other nursing homes closing beds, the County simply could not reduce services to its residents. This would be unfair to those in need of the services of Riverside Rest Home.

In 1999, Senate Bill 409 went into effect. The focus of this bill is to provide more home and community based care services to the sick and elderly, thereby helping them to remain in their homes longer and lowering the number of persons requiring nursing home care. This very important piece of legislation also revamped the payment system for elder care in New Hampshire. Along with expanding the Counties' responsibilities



## 2001 STRAFFORD COUNTY ANNUAL REPORT

for payment, the bill capped the payments at a fixed rate of less than five percent (5%) per year. We are pleased to report that in the year 2001 costs continued to be less than the budgeted caps.

As everyone in Strafford County knows, we have been struggling with a severe overcrowding problem at the Strafford County House of Correction for at least three years. In response to the on-going study of the various solutions to remedy the overcrowded conditions at the Strafford County House of Corrections, the Strafford County Delegation approved the hiring of a criminal justice consultant in summer of 2000. In November, the Strafford County Legislative Delegation approved the plans for renovations and an addition to the Strafford County House of Corrections, as well as the implementation of the Jail Master Plan developed in cooperation with the criminal justice consultants. The total projected cost for this project is \$20,000,000. The date for completion of the building project is anticipated to be the fall of 2003. We are pleased to report that as 2001 comes to an end, we are finalizing the plans for the new House of Corrections. The project continues to be "on-time and on-budget," with ground breaking set for April of 2002.

We are very happy to report that the third quarter of 2001 ended on a very positive note for Strafford County. We learned that the joint venture of Strafford County, Strafford County Community Action, and the Dover Housing Authority was awarded a 1.8 million dollar Housing and Urban Development (HUD) grant for the construction of a twenty-six (26) unit elderly housing complex to be located on County property near Riverside Rest Home. This is pending Delegation approval, of course.

The complex, while separate from County finances, will have a relationship with RRH, whereby residents of both complexes will share services. This project reflects our efforts to support a continuum of care for the people of Strafford County. We look forward to discussing this exciting project with the members of the Delegation and gaining your approval of the plan to go forward.

We are also pleased to announce that we have reached a civil settlement with the inmate who was the victim assaulted by a Strafford County Correctional Officer. This monetary settlement was set aside to pay for the claimant's rehabilitation and provide for her children. The County cost of \$24,000 is the cost of the County's insurance deductible. The total amount of the settlement was \$60,000. This settlement puts an end to a difficult time in the Strafford County House of Correction history. While we are working to put this matter behind us, we have taken all the appropriate steps to ensure a safe environment for all inmates and employees at the House of Corrections.



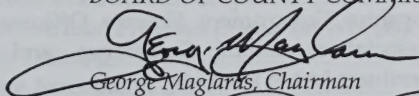
## 2001 STRAFFORD COUNTY ANNUAL REPORT

We were very pleased with the two (2) year (April 1, 2001 to March 31, 2003) Agreement reached with the State Employees Association, the union representing certain employees at Riverside Rest Home and the Strafford County Department of Corrections. This Agreement, which was ratified by the Union with a very decisive affirmative vote, was approved by the Legislative Delegation on May 17, 2001. The Agreement, which is considered "fair" by all involved, will help stabilize Strafford County's tax rate in 2002. It should be noted that effective July 1, 2002, All Strafford County employees will participate to a greater degree with the County in contributing toward the cost of their health care insurance.

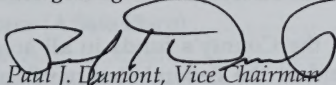
In 2001, as in the past, we worked hard to limit our expenses while maximizing our potential revenues and we feel we accomplished this goal. As always, the County Commissioners wish to continue to provide excellent services to Strafford County residents, with the least possible impact on the Strafford County taxpayer.

We would like to take this opportunity to thank all of our County employees, who continue to perform their duties in an exemplary manner. A special thanks to all Department Heads, Elected and Appointed Officials, and the dedicated volunteers at the Jail, the Rest Home, and the Human Services Department for their continued service to the residents of Strafford County. Their loyalty and dedication help keep costs down and the level of service high.

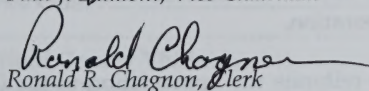
*Respectfully submitted,*  
BOARD OF COUNTY COMMISSIONERS



George Maglaras, Chairman



Paul J. Dumont, Vice Chairman



Ronald R. Chagnon, Clerk

## 2001 ANNUAL REPORT OF THE TREASURER

In the mist of mountainous snow banks and the worst weather we had experienced in many years, we sat writing our annual reports last year. Little did we know that the world events would later make our complaints so trivial. The extraordinary events of September 11th not only stunned us all, but led to repercussions that effected even our

## 2001 STRAFFORD COUNTY ANNUAL REPORT

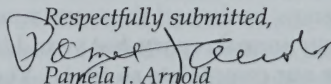
small county. We thank all of those who contribute to the defense of our county, as well as those here at home dedicated to maintaining the public safety of our cities and towns.

We see this same dedication in each and every department at the County. I find it a pleasure to work for the County. I would like to take this opportunity to extend my personal thanks to everyone that contributes to the operations of the County by serving on a board, a committee and especially to all of the citizens who take time to participate in county government affairs. I thank all the departments for their courtesy and cooperation. I especially wish to thank the Commissioners for their support and insight as we move forward on the financing of the jail project. I will work very closely with them to insure that the bond issue is financed efficiently and that the proceeds will be invested safely. Our very favorable bond rating is critical to our receiving attractive financing rates in the investment community. In the long run, this will save the County a substantial sum and thus help to keep our tax rate down. I look forward to explaining to investors, rating agencies and insurance companies what a wonderful place Strafford County is to work in and live in.

From the beginning of my term in office, I planned to make a determined effort to visit and network with all the communities in our County and with all the counties in New Hampshire. I have continued to be the Treasurer who is not just in the office but also out and about our County. I have visited with many of our communities in the County and discussed various issues in the past year with a variety of officials. In addition I have also represented the County at various conferences and seminars including: the New Hampshire Government Finance Officers meetings, the New Hampshire Municipal Association Annual Conference, and the Department of Revenue Administration seminars just to list a few.

As I reported last year, the County's funds in all accounts are fully protected by collateralized securities held at the Federal Reserve Bank in Boston and by Federal Deposit Insurance Corporation.

In closing, I wish to reiterate my appreciation to the County Convention for their support. This cooperative atmosphere allows the best possible service to all the taxpayers of Strafford County.

Respectfully submitted,  
  
Pamela J. Arnold  
Strafford County Treasurer

# 2001 STRAFFORD COUNTY ANNUAL REPORT

## 2001 APPROPRIATIONS

JUSTICE & ADMINISTRATION	2001 APPROPRIATION
Administration.....	276,030.00
County Attorney.....	762,051.00
Domestic Violence Prosecution Unit.....	138,482.00
Register of Deeds.....	378,762.00
Sheriff.....	758,400.00
Dispatch.....	247,921.00
Medical Examiner.....	26,000.00
J&A Maintenance .....	294,485.00
Human Services.....	6,874,630.00
Court Jester Café.....	68,389.00
Depart. of Corrections .....	3,629,977.00
Jail Industries Program Contracts .....	6.00
Jail Industries Program.....	144,295.00
Cooperative Extension.....	155,312.00
Soil Conservation District .....	48,250.00
Debt Accounts.....	663,469.00
Insurances-J&A.....	1,001,584.00
Community Action Program, Inc.....	57,000.00
Avis Goodwin Community Health Center .....	42,000.00
Southeastern N.H. Service Corp.....	22,000.00
Strafford Nutrition Program (Meals on Wheels).....	40,000.00
Great Bay Training .....	5,788.00
Child Care Association.....	33,000.00
Seacoast Task Force (A Safe Place).....	30,000.00
Seacoast Hospice .....	17,000.00
Strafford Guidance Center.....	1.00
Victims, Inc. ....	1.00
Coalition of Strafford County VNAs .....	97,012.00
Dover Adult Learning Center .....	30,100.00
County Convention.....	7,000.00
Employee Appreciation.....	1,750.00
Tuition Assistance .....	2,000.00
Contingency.....	(1,300.00)
Capital Expense-J&A & Deeds.....	196,900.00
TOTALS - J&A: .....	16,048,295.00



# 2001 STRAFFORD COUNTY ANNUAL REPORT

## 2001 APPROPRIATIONS CONTINUED

<u>RIVERSIDE REST HOME</u>	<u>2001 APPROPRIATION</u>
Administration.....	795,971.00
Purchasing .....	85,776.00
Dietary .....	1,600,872.00
Nursing.....	5,165,316.00
Socio-Behavioral Unit .....	990,870.00
Resident Services .....	70,693.00
Maintenance .....	756,717.00
Laundry & Sewing .....	353,967.00
Housekeeping .....	541,309.00
Physician & Pharmacy.....	140,012.00
Staff Development.....	113,109.00
Physical Therapy .....	252,575.00
Activities .....	328,471.00
Occupational Therapy .....	20,916.00
Social Services .....	233,622.00
Insurances-RRH.....	1,489,788.00
Capital Expenses-RRH .....	<u>76,325.00</u>
TOTALS - RRH: .....	13,016,309.00
TOTAL EXPENDITURES: .....	29,064,604.00
REVENUES:.....	14,958,329.00
PRIOR YEAR SURPLUS: .....	965,000.00
AMOUNT RAISED BY TAXATION: .....	13,141,275.00

# 2001 STRAFFORD COUNTY ANNUAL REPORT

## 2001 ESTIMATED REVENUES

<u>REVENUES</u>	<u>2001 ESTIMATE</u>
RRH.....	11,869,483.00
Registry of Deeds.....	775,000.00
Sheriff-Deputy Fees.....	160,000.00
Leased Office Space.....	460,212.00
Leased Land.....	2,440.00
Accounting Service.....	95,407.00
Bailiff Reimbursement.....	108,088.00
Registry of Deeds Equipment Account.....	55,800.00
Human Service 6% Grant.....	237,293.00
Jail Laundry Contract .....	13,000.00
Jail Income.....	650,000.00
Room & Board-Jail Industries .....	13,500.00
Jail Industries Commissary.....	20,000.00
Interest Earned .....	210,000.00
Sewer Grant .....	3,606.00
Drug Prosecutor Grant.....	13,500.00
Victim's Assistance Work Release.....	5,000.00
Correctional Industries.....	48,000.00
Employee Cont.-Health.....	80,000.00
Insurance Refunds.....	15,000.00
Miscellaneous Income .....	60,000.00
GAL Income-Human Services .....	2,000.00
Dispatch Alarm System.....	1,000.00
Meal Income-Court Jester Café.....	<u>60,000.00</u>
TOTALS:.....	14,958,329.00

## 2001 STRAFFORD COUNTY ANNUAL REPORT

### 2001 FINANCIAL REPORT OF STRAFFORD COUNTY COMBINED BALANCE SHEET

#### ASSETS AND OTHER DEBITS

Cash and Temporary Investments.....	7,115,530.00
Accounts Receivable/ Accrued Revenues .....	531,018.00
Due From Other Governments.....	1,238,696.00
Due From Other Fun.....	3,046,924.00
Inventories.....	70,878.00
Prepaid Expenses .....	16,679.00
Property, Plant, Equipment (net).....	14,406,041.00
Construction in Progress .....	.00
State Sewer Bond Aid Grant Receivable.....	89,048.00
Amount for Retirement of General Long-Term Debt and Compensated Absences.....	950,642.00

TOTAL ASSETS AND OTHER DEBITS .....27,465,456.00

#### LIABILITIES

Accounts Payable and Accrued Expenses.....	2,155,591.00
Accrual for Compensated Absences.....	493,528.00
Deferred Revenue .....	36,099.00
Unexpended Balance 5% Grant & Deeds Equip. ....	0.00
Unexpended Balance of Special Appropriations .....	0.00
Due to Other Funds .....	3,046,924.00
Due to Other Governments.....	14,001.00
Due to Specific Individuals .....	151,841.00
General Obligation Bond Anticipation Note .....	5,000,300.00
General Obligation Bonds Payable.....	1,882,838.00
Lease Obligations Payable.....	123,813.00

TOTAL LIABILITIES: ..... 12,904,935.00

#### FUND EQUITY AND OTHER CREDITS

Investment in General Fixed Assets .....	11,230,050.00
Nursing Home Contributed Capital.....	209,989.00
Retained Earnings.....	0.00
Fund Balance:	
Designated.....	(614,956.00)
Reserved .....	2,242,810.00
Undesignated .....	1,492,628.00

TOTAL FUND EQUITY & OTHER CREDITS: .....14,560,521.00

TOTAL LIABILITIES/FUND EQUITY: .....27,465,456.00



## 2001 STRAFFORD COUNTY ANNUAL REPORT

### 2001 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

Fund Balance, 01/01/01 .....	1,191,279.00
Receipts through 12/31/01 .....	17,140,482.00
Expenses Year Ending 12/31/01 .....	(17,529,539.00)
Prior Period Adjustment .....	85,255.00
Fund Balance, 12/31/01 .....	887,477.00

### STATEMENT OF OUTSTANDING DEBT-Year Ending December 31, 2001

Date of Issue & Maturity	2001 Principal Payment	Balance 12/31/01
1992-2012 Sewer Project	60,000.00	610,000.00
2000 Capital Improvements	40,000.00	1,272,838.00
Total Outstanding Debt:	200,000.00	1,882,838.00

### 2001 COUNTY TAX APPORTIONMENT

<u>City/Town</u>	<u>Proportion of Tax</u>	<u>Amount of Tax</u>
Barrington .....	4.707081% .....	981,746.00
Dover .....	27.9015386% .....	3,666,619.00
Durham .....	9.1512888% .....	1,202,596.00
Farmington .....	3.9466969% .....	518,646.00
Lee .....	4.6579396% .....	612,113.00
Madbury .....	.7237254% .....	226,519.00
Middleton .....	.3702496% .....	180,068.00
Milton .....	3.2475608% .....	426,771.00
New Durham .....	3.4768732% .....	456,905.00
Rochester .....	21.7270179% .....	2,855,207.00
Rollinsford .....	2.6612582% .....	349,723.00
Somersworth .....	8.5988499% .....	1,129,999.00
Strafford .....	4.0662930% .....	534,363.00
Totals:	100.00000% .....	13,141,275.00

### AUDITORS' RECOMMENDATIONS AND FINDINGS Year Ended December 31, 2001

Status of Prior Year's Findings (2000): There were no findings in the year 2000. Current Year's Findings: There are no current year findings. -- Ron Beaulieu Company, P.C., Certified Public Accountants, 2001 Strafford County General Purpose Financial Statements as of December 31, 2001, Together with Auditor's Report Including Single Audit Act

*2001 ANNUAL REPORT OF THE  
STRAFFORD COUNTY ATTORNEY*

The Office of the Strafford County Attorney is responsible for overseeing the investigation and prosecution of all criminal cases in the County. The County Attorney also serves as general legal counsel for Strafford County. The primary responsibility of the Office, and the bulk of its workload, is the prosecution of criminal cases. By statute, RSA 7:6 and 7:34, the County Attorney serves as the Attorney General's representative in Strafford County, for the purpose of "enforc[ing] the criminal laws of the State." Thus, the County Attorney represents the interests of the State of New Hampshire in all criminal cases in Strafford County (with the exception of murder cases, over which the Attorney General's Office has exclusive jurisdiction). This function involves

Grand Jury; reviewing and prosecuting misdemeanor cases that are appealed to the Superior Court; researching and responding to motions filed with the Court; attending depositions of witnesses and pretrial motion hearings; preparing witnesses for deposition, hearing, or trial; presenting the State's case at trial; arguing the State's position at the sentencing hearing; and representing the State's position in various post-conviction proceedings, such as sentence review, motions for new trial, and habeas corpus applications.

The second responsibility of the County Attorney is to serve as legal counsel for Strafford County. This obligation also has its origin in RSA 7:34. A variety of duties are performed by the County Attorney in fulfilling this function, including, upon request of the County Commissioners, representing the County's interest in civil litigation, in which the County or one of its agents is a party in State and Federal Courts; advising other County officials on legal matters; and acting as a legal resource for the members of the County's legislative delegation, including advising them of the legal implications of proposed legislation.

The County Attorney also has other duties that are prescribed by statute, including responding to untimely, suspicious, or unattended deaths and ordering that autopsies be performed where appropriate in such cases; initiating extradition proceedings to effectuate the return of fugitives to this State; and representing the interests of other States in proceedings to return fugitives to them for prosecution. In addition, as an elected public official, the County Attorney has a duty to the people of Strafford County, and to the judicial system, to improve the quality of justice and assist in expanding public awareness and understanding of our legal system. The County

## 2001 STRAFFORD COUNTY ANNUAL REPORT

Attorney meets this responsibility by serving as a public resource and speaking before a variety of civic and public organizations concerned with understanding and improving the quality of justice in Strafford County, and by serving on committees and boards devoted to improving the legal system and law enforcement policies and procedures. The County Attorney is also actively involved in promoting legislation designed to improve the criminal justice system.

The County Attorney's Office operates a Victim Assistance Program, which, through the efforts of the Victim Assistance Director and Coordinator, assists victims of and witnesses to crime in dealing with the criminal justice system. This program is designed to reduce the confusion and fear that people – especially children and domestic and sexual assault victims – often experience when they become involved with the criminal trial process for the first time. The job of the victim-witness assistants is to inform victims and witnesses about every phase of the criminal prosecution, and to insure that victims have input into the disposition of the cases involving them. The Victim Assistance Program in Strafford County is unique in the State in that the 2 victim/witness assistants are trained in conducting interviews with children who are victims of abuse and adult victims of sexual assault. To protect such victims from multiple interviews, and to protect the integrity of the investigation, Strafford County has long followed a protocol requiring that such victims are interviewed only once, on videotape, in the County Attorney's office. This protocol has been successful in protecting victims from being "revictimized" by the court process. It has also been an invaluable tool in screening cases that should not be prosecuted and laying the groundwork for a successful prosecution in those case that are pursued.

The Strafford County Attorney has a Chief Investigator on staff, whose primary responsibility is to conduct any follow-up investigation required on felony cases. The Chief Investigator assists the Office's prosecutors in trial preparations where necessary, including locating witnesses for trial. The Chief Investigator has also conducted investigations in public integrity cases that have been referred to the County by the Attorney General's office, and for local police departments within the County where there is a conflict that prevents the local agency from undertaking the investigation. In addition, the Investigator has conducted internal investigations for the County at the request of the County Commissioners. The Chief Investigator also coordinates and assists in conducting training programs offered by the County Attorney's Office to all law enforcement agencies in the County.

The County Attorney's Office has a specialized Domestic Violence Unit, which is funded through a federal grant and County matching funds. The Unit consists of two



## 2001 STRAFFORD COUNTY ANNUAL REPORT

full-time prosecutors, two victim-witness assistants (and one Americorps volunteer), an office manger/clerical support person, and the project coordinator. The Domestic Violence Unit prosecutes all misdemeanor cases of domestic abuse in the Rochester, Somersworth, and Durham District Courts. The Unit is part of a broader Domestic Violence Project for Strafford County, which utilizes part of the federal grant money to fund a probation/parole officer position and a victim advocate for A Safe Place. A multidisciplinary team consisting of law enforcement and community groups concerned with the issue of domestic violence oversees the Unit and the broader Project. The Dover Police Department's Anti-Stalking Unit, which prosecutes the misdemeanor domestic abuse cases in the Dover District Court, has recently joined this team in order to increase collaboration and provide county-wide consistency in dealing with this very serious community problem.

The County Attorney is a member of the Criminal Justice Council, a multidisciplinary group created in the year 2000, whose goal is to improve the quality and efficiency of criminal justice in Strafford County. In accordance with one of the goals set by the Council, the County Attorney has added a "vertical prosecution" program to the Office. Beginning in late 2000, the County Attorney's office took over the handling of all felony cases in the County as soon as an arrest is made. There are now two Assistant County Attorneys on pager at all times to facilitate notification of felony arrests. These attorneys work with the police departments on initial charging and bail decisions, and handle the arraignments and probable cause hearings in District Court. With the County Attorney's office involved in felony cases earlier in the process, the flow of cases from District Court to Superior Court should become both smoother and speedier.

The County Attorney's Office is active in advising local and County officials in many areas of the criminal law. The County Attorney continues a policy of having an Assistant County Attorney available 24 hours a day, by pager, to advise and assist the County's 14 police departments and Troop A of the State Police on legal issues that arise in the course of their investigations. The County Attorney, the Deputy County Attorney, and the Assistant County Attorneys address many community and law enforcement groups on a variety of subjects, including: Child Abuse, Sexual Assault, Drug offenses, Motor Vehicle offenses, the workings of the Criminal Justice System, and many other topics of interest and concern to the community. In addition, the County Attorney's office conducts two law enforcement trainings per year for all police departments within the County; and one or two similar trainings per year for Correctional Officers from the Strafford County House of Corrections.

## 2001 STRAFFORD COUNTY ANNUAL REPORT

The following tables provide a summary of criminal case activity in 2001. All figures are provided courtesy of Julie Howard, the Clerk of the Strafford County Superior Court.

### 2001 SUMMARY OF SUPERIOR COURT CASE ACTIVITY

<u>Case Type</u>	<u>Entries</u>	<u>Dispositions</u>
Felony	604	660
Misdemeanor	222	220
Violation	29	29
Other	166	162
Re-entries*	<u>1,128</u>	<u>1,156</u>
Totals	2,149	2,227

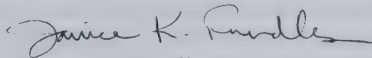
\*Re-entries are closed cases in which new litigation has arisen, e.g., probation violations, re-trials following appeals, habeas corpus applications, or motions for new trial.

### 2001 TRIAL ACTIVITY

<u>Total Trials</u>	<u>Number</u>	<u>Percentage</u>
Scheduled	383	63%
Reached	65	17%
Not reached	1	<1%
Continued	132	34%
Guilty Pleas	142	37%
Nol Prossed	17	4%
Remanded	6	2%
Diversion	2	<1%
Other*	12	3%

\*Includes bench trials, and cases where the defendant failed to appear.

Respectfully submitted



Janice K. Rundles  
Strafford County Attorney

## 2001 STRAFFORD COUNTY ANNUAL REPORT

### 2001 ANNUAL REPORT OF THE STRAFFORD COUNTY SHERIFF'S OFFICE

*R.S.A. 104:5 Duties:* He by himself or his deputies, shall serve and execute all writs and other precepts to him directed, issuing from lawful authority; and shall perform the duties of Crier of the Court.

The Strafford County Sheriff's Office performs civil process service throughout the County, provides prisoner transports and security while in the Courtroom and has a responsibility for transporting Involuntary Emergency Admission (IEA) patients to their appropriate destination.

A Deputy has been assigned and is responsible for investigation and apprehension of fugitives from justice, felony *capias*' and domestic and small claims warrants. The Sheriff's Office provides a search and rescue service for Strafford County with the use of the Bloodhound Unit Division. The dedication of this Division is instrumental in developing the potential of finding lost or runaway children and lost or missing elderly people. In addition, the Unit provides assistance to local Law Enforcement Agencies in criminal matters and the apprehension of suspects.

The following is a breakdown of services provided and revenue returned to Strafford County in 2001:

Number of Prisoner Transports (courts/hospitals/etc):	<u>4,042</u>
Civil Process Revenue Returned to County:	\$108,000
Bailiff (AOC) Revenue Received from State:	\$123,677
Prisoner Security Revenue Received from State:	\$ 28,405
Juvenile Transport Revenue Received from State:	\$ 17,124
Outside Detail Revenue:	\$ 19,239
Total Return to Strafford County:	\$296,445
Sheriff's Office Operating Budget:	<u>\$758,400</u>

Cost to Strafford County Taxpayers:	\$461,955
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The Sheriff's Office provides personnel who dispatch for Barrington Police and Ambulance, Rollinsford Police, Madbury Police, Milton Police, Farmington Police, Fire and Ambulance, New Durham Police, Middleton Police, Fire and Ambulance and Strafford Police. Additionally, Strafford County also provides secondary 911 dispatch back up for the cities of Dover, Somersworth and Rochester.

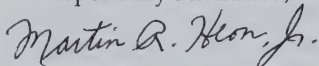


## 2001 STRAFFORD COUNTY ANNUAL REPORT

My goal is, with the help and support of the deputies, special deputies, bailiffs, court security personnel, dispatchers and administration, to continue the tradition of providing the residents of Strafford County with the most professional and efficient service.

It is my honor and pleasure to serve as your Sheriff. I look forward to the continued opportunity to serve all the residents of Strafford County for the remainder of this term and in future years to come.

Respectfully Submitted,



Martin R. Heon, Jr., Sheriff  
Strafford County Sheriff's Office

### **2001 ANNUAL REPORT OF THE STRAFFORD COUNTY REGISTER OF DEEDS**

For the first time in Registry history, we have taken in more than a million dollars in income. Income totals for the Registry of Deeds operations for 2001 was \$1,190,535. Despite the fact that much of the nation is in recession and many felt we would have seen a downturn in real estate sales as a result of the September 11<sup>th</sup> tragedy, the Strafford County real estate economy continues to be very strong. So strong, in fact, that we have just finished the best January (2002) ever, taking in more than \$104,000 for the month.

The Registry continues to build upon the new optical document imaging system, which is available for public use. There are now more than forty (40) years of indexes and fifteen (15) years of document images in the system. These are available for public use at the Registry and will be on the Internet during 2002.

## 2001 STRAFFORD COUNTY ANNUAL REPORT

### YEARLY FORECLOSURES 1991 THROUGH 2001

<u>Year</u>	<u>Total Forceless</u>
1991	513
1992	391
1993	328
1994	271
1995	159
1996	160
1997	129
1998	87
1999	82
2000	40
2001	35

### DOCUMENT RECORDING AND TRANSACTIONS

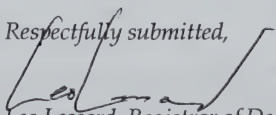
<u>Year</u>	<u>Documents</u>
1991	16,403
1992	18,798
1993	19,139
1994	19,129
1995	15,912
1996	17,827
1997	19,066
1998	24,589
1999	27,792
2000	22,356
2001	28,356

## 2001 STRAFFORD COUNTY ANNUAL REPORT

### REVENUES

<u>Year</u>	<u>To State</u>	<u>To County</u>	<u>Total</u>
1991	\$1,977,391	\$ 463,461	\$2,440,852
1992	\$1,832,936	\$ 520,341	\$2,353,277
1993	\$1,674,373	\$ 540,896	\$2,215,269
1994	\$1,774,715	\$ 515,496	\$2,290,211
1995	\$1,722,451	\$ 453,342	\$2,175,793
1996	\$1,792,083	\$ 510,340	\$2,302,423
1997	\$2,111,521	\$ 542,686	\$2,654,207
1998	\$2,623,241	\$ 702,036	\$3,325,277
1999	\$3,945,457	\$ 772,870	\$4,718,327
2000	\$5,710,249	\$ 827,000	\$6,537,249
2001	\$6,593,361	\$1,190,535	\$7,783,896

The Deeds Office continues to update and modernize its recording systems and to fulfill the requirements of the laws that apply to functions of recording, retrieval, and security within the office.

*Respectfully submitted,*  
  
Leo Lessard, Registrar of Deeds  
Strafford County Registry of Deeds

### 2001 ANNUAL REPORT OF THE RIVERSIDE REST HOME ADMINISTRATOR

Riverside Rest Home is a 215-bed nursing facility established to care for the medically frail and elderly of Strafford County. Almost all of our residents are financially destitute due to the costs of medical care associated with their illness(es). As part of its operations, Riverside Rest Home manages a 20 bed unit dedicated to caring for people with Alzheimer's disease and related disorders and a twenty-two (22) bed unit for residents who are challenged by behavior problems. Our facility has an excellent reputation for the care given by our caring, professional staff.

Consistent with Riverside Rest Home's mission, we responded to many community crises in 2001. Riverside staff skillfully assisted with these emergencies by helping with

## 2001 STRAFFORD COUNTY ANNUAL REPORT

placements with community-based services or in Riverside if necessary. This policy, as authored by the Strafford County Commissioners offers Riverside Rest Home staff the flexibility to handle a wide range of clients with admission criteria based on "how safe" a citizen is in their current living situation.

Activities held throughout the year included:

- Holiday Celebrations with Party and Decorations on each Unit
- New Year's Party
- Super Bowl Party (GO PATS!)
- Valentine's Day Parties
- Winter Blahs Party
- St. Patrick's Day Party
- Participation in Memorial Day and Veterans Day Parades in Rochester
- National Nursing Home Week in May
- Pancake breakfast for staff, residents, and families
- New England Telephone Pioneer Party
- Family Resident Non-Alcoholic Cocktail Party
- A week's stay at Weir's Beach in Laconia that included boat rides each day and two overnights
- Carnival Day of fun activities
- Ice Cream Smorgasbord
- Indian Head Resort (2 times annually)
- Trip to Foxwood Casino in May and October
- Gondola Rides up Cannon and Loon Mountains
- Rockingham Park Horse Races and Seabrook Dog Races
- Visited Several State Parks and Beaches
- Concerts on the Commons in Rochester, Prescott Park in Portsmouth, Cocheco Park in Dover
- Rochester Fair trips with 165 residents participating.  
✓ Residents won over 200 ribbons for various contest entries
- October Fest
- Halloween Party
- Trick or Treat with Children in Motion Day Care
- Christmas Fair & Bake Sale
- Resident Float in Christmas Parade in Rochester
- Good Old Sports once a month
- Bingo trips once a month
- Church services twice a week; Bible study once a week



## 2001 STRAFFORD COUNTY ANNUAL REPORT

- New Program:
  - ✓Eucharistic Ministerial Distribution involving new training program to be adopted by NH Diocese of Manchester
- Makeover morning once a month
- Plant vegetable and flower gardens
- Fishing trips
- Theater trips
- Boat Trips
- Ice Cream Trip
- Baseball games
- Resident Council and Dietary subcommittee meetings
- Sewing and art group, small group activities
- Exercise groups
- Clothing show
- Mentoring Programs at local schools:
  - ✓Literacy volunteering at Woodman Park School in Dover
  - ✓Phoenix Group at Rochester Middle School
- Weekly Programs with Children in Motion Day Care for Residents and children
- Canobie Lake Trip
- Funtown Trip
- Christmas Tree Shop Trips
- Men's & Ladies Groups
- Summer Program with Happy Helpers Day Care
- Morning Coffees and Afternoon Teas
- Karoake, live Entertainment, shopping trips, dinners out to restaurants, movies, matinees, and many, many other activities on a daily and evening basis, seven days a week
- 25% of Residents Voted in Election—highest percentage of participation in many years


The revenue picture for Riverside Rest Home is more in focus in 2001 than in past years. With the acceptance of a reimbursement system based partially on how sick (acuity) a resident is, we can more accurately predict future revenues. The problem of New Hampshire State revenues/expenditures continues to come into play and affects Riverside's revenues by forcing across-the-board cuts if State budget figures are challenged.

In closing, I would like to recognize the excellent senior staff of Riverside Rest Home, particularly Melody Jones, Director of Administrative Services, Daralyn Stewart, RN,

## 2001 STRAFFORD COUNTY ANNUAL REPORT

Director of Nursing and Related Services, and Tracy Slate, Assistant Director of Nursing, who have been very supportive during my tenure at Riverside. I would also like to thank the Strafford County Commissioners for providing guidance, direction, and support. With everyone's continued efforts, coupled with the support of the Strafford County Delegation, Riverside will continue to provide excellent care to the elderly of Strafford County.

*Respectfully submitted,*

  
Raymond F. Bower, Administrator  
Riverside Rest Home

### 2001 Annual Report of the Strafford County Department of Corrections

In the year 2001, the Strafford County Department of Corrections continued to experience overcrowding in the facility. Our multi-purpose area and a 40' by 60' modular unit that was attached to the facility to house our females continues to remain full. The female section averages about twenty inmates per day.

All Correctional and Management Staff completed their forty (40) hours of required in-service training and have been re-certified by the Certification Board of the New Hampshire Association of Counties. Six (6) Correctional Officers graduated from the Corrections Academy and four (4) Officers received additional training and are now Certified Instructors for the Department of Corrections.

We continued our agreements with the Federal Bureau of Prisons and the U.S. Marshals Service. We also continued our contract with the Volunteers of America to manage low risk pre-trial offenders in the community, who normally would be housed as inmates. We instituted electronic monitoring for sentenced inmates, keeping these inmates out of the facility as well. There were forty-five (45) individuals out on electronic monitoring during the year 2001.

### Officer, Staff and Volunteer Training

In the year 2001, the Training department has tried to utilize any outside curriculum that would certify Strafford County Correctional staff as instructors for various in-service classes. As a result, we now have our own OC Spray Instructor and

## 2001 STRAFFORD COUNTY ANNUAL REPORT

Defensive Tactics Instructor, which has helped to alleviate the dependency on other agencies for instruction.

There were a number of mandatory in-services given, such as: CPR, Pro-restraint Chair Usage and First Aid classes and Sexual Misconduct and Sexual Harassment instruction. These classes were presented to ensure Correctional staff conducts themselves in a professional manner while working for Strafford County.

The following is a complete list of the classes offered to all the staff:

- a. Cardio-Pulmonary Resuscitation (CPR) Recertification
- b. Comportment
- c. Sexual Harassment
- d. Volunteers of America (VOA): Electronic Monitoring
- e. Sexual Misconduct
- f. Defensive Tactics
- g. Infectious Diseases
- h. Physical Fitness Training
- i. Handcuffing
- j. Policy and Procedures
- k. Legal Issues
- l. Pro-restraint Chair
- m. OC Spray
- n. Inmate Violence
- o. Industries
- p. First Aid
- q. Automated Fingerprinting Identification System (AFIS)
- r. Tour of Cumberland County- preparation of direct supervision

### Programs Report

Strafford County had one hundred-twenty (120) work release participants, with fifteen (15) revocations. Work Release Revenue was \$112,442.71, with five percent going to Victims Assistance, which totaled \$5,462.41. There were also seven (7) participants out on childcare release.

Pre-employment Planning (PEPP) had three hundred and eighty-seven (387) participants, with one hundred twenty-six (126) receiving certificates. Seventy-five (75) inmates participated in the GED program, with twenty-four (24) inmates tested and nineteen (19) inmates receiving their GED diploma. One (1) inmate was on education

## 2001 STRAFFORD COUNTY ANNUAL REPORT

release and completed the tenth grade, while one (1) inmate completed all requirements for a high school diploma through the tutoring program. We had three hundred and fifteen (315) inmates participate in computer class and seventy-nine inmates in anger management class. Thirty-five (35) inmates were special education/coded and received the necessary services from North Country Foundation special education teachers and counselors.

During 2001 our Volunteer's Program consisted of five (5) college externs (undergraduate students), three (3) graduate intern counselors, two (2) community college externs, nine (9) religious counselors, and three (3) volunteer counselors. Additionally, the weekly voluntary programs consisted of seven (7) Bible study sessions, three (3) Alcoholics Anonymous sessions, two (2) Narcotics Anonymous sessions, two (2) church services and eight (8) individual spiritual counseling sessions. The vocational training course in computers continued this year and resulted in three (3) sessions of Microsoft Word, two (2) sessions in Microsoft Excel and two (2) sessions in Microsoft Access. Each session consisted of upwards of six (6) students. One (1) women's "Take Back Your Life" group was conducted for ten (10) weeks serving over fifteen women. A single (1) men's issues group ran for eight (8) weeks serving ten (10) men.

### Jail Industry Program

The Jail Industry Program celebrated fifteen years in March of 2001. An open house took place to celebrate fifteen continuous years of business. The business ventures for 2001 were: DT Magnetics, Precision Assembly, Commissary, Laundry and Inmate Laundry Distribution.

The Jail Industry goals are: Reduce idleness of inmates; offset cost of incarceration; provide monies to inmates for release; and provide meaningful work skills.

For the year 2001, seventy-seven (77) different people worked in the program. The total inmate hours worked for the year was 12,693. DT Magnetics continued to slow down in 2001 and as of December 31, 2001, no more work was expected.

During the renovation of the present facility and the construction of the new section of the Department of Corrections, the Jail Industry Program will be housed in the present garage (sallyport). Due to the scarcity of space, the Jail Industry will be focusing its efforts on increased Post Release services and grants during the interim, as well as the implementation of a Family Reception Center. The Family Reception Center's mission is to provide a comfortable, trusting and supportive environment



## 2001 STRAFFORD COUNTY ANNUAL REPORT

where inmates' families and friends may come before and/or after visits to receive validation, support and resources that may lessen the negative impact experienced through incarceration.

### Custody Report -- Monthly Daily Average Population For 2001

January	173.29
February	180.11
March	175.06
April	171.30
May	166.74
June	169.90
July	180.23
August	188.55
September	189.80
October	197.48
November	200.87
December	191.03

The average population for 2001 was 182.03. There were one thousand one hundred seventeen (1117) admissions, plus six hundred seventy-eight inmates held in protective custody. There were one hundred sixty-two females incarcerated in 2001; twenty-three (23) were Federal inmates and forty-four (44) were from Rockingham County. There were one hundred forty-six (146) inmates housed in this facility from other facilities, as follows:

Federal Bureau of Prisons	89
New Hampshire State Prison	7
Rockingham County	47
Hillsborough County	2
Merrimack County	1

## 2001 STRAFFORD COUNTY ANNUAL REPORT

### 2001 Offenses

Violation of Probation	92
Simple Assault	59
Domestic Simple Assault	2
Habitual Offender	37
Fail to Appear	27
Forgery	6
Driving While Intoxicated, 2 <sup>nd</sup>	36
Open Container	1
Stalking	2
Violation Protective Order	19
Theft	4
Harassment	5
Violation Bail Condition	12
Theft by Unauthorized Taking	11
Fugitive from Justice	10
Operating after Suspension	21
Resist Arrest	14
Bench Warrant	19
Attempt Burglary	1
Burglary	4
Reckless Conduct	5
Theft of Motor Vehicle	1
Aggravated Driving While Intoxicated	2
Assault	2
Possession of Drug w/ Intent to Sell	12
Possession of Marijuana w/ Intent to Sell	3
Criminal Threatening	25
Domestic Criminal Threatening	3
Simple Assault on Police Officer	1
Disobey Police Officer	9
Theft of Motor Vehicle	1
Attempted 2 <sup>nd</sup> Degree Assault	2
2 <sup>nd</sup> Degree Assault	8
Receiving Stolen Property	8
Taking w/o Consent	2
Possession of Controlled Drug	6
Possession of Narcotic	6
Hindering Apprehension	1

## 2001 STRAFFORD COUNTY ANNUAL REPORT

### Strafford County Community Corrections Program

On December 31, 2001, Volunteers of America Northern New England completed its fourth year of operation of the Strafford County Community Corrections Program. The program's main objective is to guide pre-trial defendants back into the community under close supervision who may otherwise be incarcerated while awaiting trial. This is accomplished in conjunction with the program's primary goals, which are:

1. To establish an intensive, comprehensive, self-improvement program for eligible Pre-trial offenders that requires them to take responsibility for their offense as an alternative to incarceration.
2. To provide an intensive and comprehensive self-improvement program for eligible defendants that protects and enhances our local community in a cost-effective manner.
3. To ensure that the defendant appears in court and that does not commit any criminal activity while awaiting trial.

During its fourth year of operation, Volunteers of America received many referrals for the bail supervision program from a variety of sources that included the District and Superior Courts, the Strafford County Attorney's Office, and the Public Defender's Program. Additionally, Volunteers of America screened the existing pre-trial defendants who were incarcerated at the Strafford County House of Correction. The Strafford County Department of Corrections provided a daily bail list to V.O.A. to screen eligible defendants for the program.

Volunteers of America contracted out with Strafford County to supervise inmates who were serving their time on Administrative Home Confinement with Electronic Monitoring. With the new Habitual Offender law taking effect on January 1, 2001, the program grew at a tremendous pace throughout the year.

In the program's fourth year of operation, the Strafford County Community Corrections Program serviced ninety-three (93) clients with an average caseload of thirty-seven (37). Out of the ninety-three (93) clients, forty-seven (47) were on electronic monitoring and forty-six (46) were on the pre-trial program. Of those serviced, seventy-eight percent (78%) have complied with all conditions of their individual case plan/ court order and/or have successfully completed the program. Twenty-two percent (22%) violated the conditions of release and were returned to



## 2001 STRAFFORD COUNTY ANNUAL REPORT

custody. Of those violations, all but three have been due to technical violations of the program (i.e. failed drug test, curfew violation, non-compliance, etc.).

Volunteers of America, Strafford County Corrections Program obtained six hundred thirty-five (635) urine samples in the year 2001. Out of those samples, twenty-four (24) or four percent (4%) proved positive for drug use. Tests that were positive proved the following types of drugs were used: Marijuana, Heroin, Cocaine and Ecstasy.

In the past year, Volunteers of America proved to be a financial benefit to the people of Strafford County. V.O.A saved the county 10,760 bed days (3,526 days on the pre-trial program, 6,758 days on the electronic monitoring program). Clients being housed at the Strafford County House of Correction cost an average of \$63.50 per day. For the year of 2001, the clients that V.O.A has served would have cost Strafford County \$683,260; the cost of Volunteers of America's services for the last year was \$143,735 (accounting for the deduction from the electronic monitoring fees). Volunteers of America saved the county \$539,625 in bed days.

In conclusion, I would like to take this opportunity to thank the Strafford County Commissioners and Ray Bower, County Administrator, for all their assistance and support in the year 2001. I would also like to thank all the staff and volunteers of the Strafford County Department of Corrections for a job well done and look forward to beginning of construction for the new facility during the coming year.

Respectfully submitted,



David E. Funk, Superintendent

Strafford County Department of Corrections

## 2001 STRAFFORD COUNTY ANNUAL REPORT

### *2001 ANNUAL REPORT OF THE STRAFFORD COUNTY HUMAN SERVICES DEPARTMENT*

The Strafford County Human Services Department is responsible for monitoring the State mandated programs billed to the County for Old Age Assistance (OAA), Aide to Permanently and Totally Disabled (APTD), Intermediate Nursing Care (INC), now referred to as Elder Care, and Board and Care of Children.

The County reimburses the State of New Hampshire fifty percent (50%) of the cost for OAA and APTD and twenty-five percent (25%) for Court-ordered services provided to children and their families. In regards to reimbursement for Intermediate Nursing Care (INC)/Elder Care, with the passage of House Bill 409, effective January 1, 1999, the County share was reduced from thirty-one percent (31%) to twenty-five percent (25%). County liability for services was expanded to include costs for Home and Community Based Care (HCBC) and payments to providers for prescriptions, hospital and physician appointments, as well as various other services. The County and the State continue to work at implementing new in-home services and determining the best way to provide these services at the lowest cost.

The Director of Human Services is also responsible for pursuing and determining parental reimbursement for court-ordered services for children, as well as utilizing third party insurance to reduce the costs of medical related services. All monies collected by the County are forwarded to the State. In turn, 25% of the collected amount is credited to the County, as well as a 15% administrative fee for expenses associated with collections. The total amount collected for 2001 was \$70,206.67.

The County continued to allocate Incentive/Diversion Funds received from the Division of Children, Youth, and Families to develop and enhance existing community programs with the goal of reducing and preventing costly out-of-home placements of children. A seven member selection committee consisting of three (3) representatives from the Division of Children, Youth, and Families, one (1) community representative, one (1) State Legislator, two (2) County Commissioners or their designee, and the Human Services Director review applications and submit their recommendations to the Board of Commissioners for final approval. The following programs were funded for 2001:

## 2001 STRAFFORD COUNTY ANNUAL REPORT

### 2001 INCENTIVE/DIVERSION PROGRAMS

Avis Goodwin Community Health Care Center; Dover Adult Learning Center; Farmington Recreation Junior High; Challenge; Friendship Express'd; Girls, Inc.; Girls On The Run; Healthy Universal Beginnings (HUB); Lions Club Camp Pride; Milton Recreation; Northern Strafford County Diversion Program; Plus Time New Hampshire; Rochester Child Care Center; Rochester Parent/Child Center; Rochester Recreation Neighborhood Coalition; Rochester Recreation Teen; Adventure Camp; Sexual Assault Support Services; Somersworth Recreation Kids on the Move; Strafford County Family Intervention Program; Strafford County YMCA You Program; Strafford County YMCA Youth Center; UNH Cooperative Extension

Strafford County Human Services also continues to provide Information and Referral Services to individuals seeking available community resources throughout Strafford County.

I would like to take this opportunity to thank the Board of County Commissioners, Raymond Bower, County Administrator, and the Human Services Subcommittee of the Delegation for their continued support of my department. I want to extend my thanks and appreciation to all of my staff. The office continues to run smoothly and efficiently thanks to our "team" effort. Their dedication and hard work do not go unnoticed!

*Respectfully submitted,*



Cheryl A. Moulton, Director  
Strafford County Human Services



## 2001 STRAFFORD COUNTY ANNUAL REPORT

### STRAFFORD COUNTY UNH COOPERATIVE EXTENSION

#### ANNUAL REPORT FOR 2001

OCTOBER 1, 2000 - SEPTEMBER 30, 2001

For over eighty (80) years, Federal, State, and County governments have worked together through Cooperative Extension to educate our residents so that they can make informed decisions. Cooperative Extension programs teach New Hampshire residents in practical ways and offers programs locally in all ten counties. Research results are presented in a usable manner enabling individuals, family members, business owners and community leaders to apply this knowledge to their daily needs. In addition, the youth of New Hampshire learn skills and gain knowledge from Cooperative Extension programs that help them develop into productive and responsible citizens. By training and utilizing volunteers, Cooperative Extension reaches more people and reduces program delivery costs. Programs and information provided through the Cooperative Extension enable New Hampshire to remain economically healthy and competitive by focusing on helping individuals, families, the state's economy and its natural resources. These efforts result in our state being a better place to live, work and visit.

The following are examples of efforts in the areas of Agriculture, Family Development, Forestry, 4-H Youth Development, and Nutrition.

### AGRICULTURE

Agriculture production areas where programming activities were conducted include: Greenhouse bedding plants production, nursery stock production, garden center merchandising, field cut flower production, small fruit, tree fruit, vegetable and other agricultural requests. Programming for sustainable commercial horticultural production was developed in response to industry and individual farm needs. Needs assessment was made through surveys, direct contact with producers, personal observations, UNHCE Specialists and agricultural related group meetings.

- Provided information, commercial recommendations and/or made observations to nurseries and greenhouse operations, fruit and vegetable growers. Farm visits were made to different nurseries and greenhouse operations and fruit and vegetable farms to monitor nutrient management, plant growth, pest, and disease development that occurred during the year. In these visits recommendations were made.
- Commercial agriculture educational meetings organized in Strafford County
  - Monitoring irrigation water quality for greenhouse and nursery production
  - Testing and monitoring pH and EC of growing media and their effects on plant nutrition

## 2001 STRAFFORD COUNTY ANNUAL REPORT

- >>Pruning and training fruit trees
- >>Bedding plants workshop
- >Based on soil tests, fertilizer and soil amendment recommendations were made for small growers.
- >Provided information in written form and/or orally to home-owners and consumers questions, problems, inquiries or concerns to 665 contacts during the 200-2001 program year
- >Organized and demonstrated tree and small fruit pruning
- >Organized and demonstrated ornamental tree and shrub pruning
- >Selected volunteers for the training as UNH Cooperative Extension master gardener volunteers
- >Worked with Master Gardener volunteers in a garden and tree and shrub pruning project at the Mast Way School in Lee.
- >Worked with Master Gardener volunteers on a gardening and beautification project at the Dover Housing Authority.
- >Worked with Master Gardeners in maintaining the gardens at Riverside Rest Home
- >Provided assistance to two athletic fields on soil amendments and seeding
- >Organized a county agriculture night
- >Spoke to students of St. Thomas High School and Oyster River High Schools on career opportunities in agriculture.

Plans for the current year:

- >Continue to work with Master Gardeners on various projects
- >Continue to work actively with the farmers, growers and other clients.
- >Provide twilight meetings, demonstrations and other educational workshops and meetings.

### NUTRITION CONNECTIONS (EFNEP)

#### Nutrition Connections

*Nutrition Connections* consists of two nutrition education efforts: the Expanded Food & Nutrition Education Program (EFNEP) and the Food Stamp Nutrition Education Program (FSNEP). Both provide practical life skills education in food budgeting, nutrition, cooking, and fitness to limited-resource audiences. Eligible participants include those on TANF, Food Stamps, WIC, Medicaid, or SSI, as well as schools in lower-income neighborhoods. . *Nutrition Connections* works with groups and also with individuals in their homes. Clients include the homeless, Early Head Start mothers, low-income seniors, foster-care teens approaching independent living, and the developmentally disabled or emotionally challenged.

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### Nutrition Connections accomplishments for 2001:

- Provided food/nutrition education to over 600 preschoolers and school-age children at Strafford County Head Start centers, Maple Street and Allen Schools (Rochester), Hilltop School (Somersworth), Milton School, Dover Children's Home, Strafford Learning Center, Youth Safe Haven (Somersworth), and Rochester Community Center
- Sixty adults participated in food/nutrition/cooking series in groups or at in-home sessions. Partnering agencies included Developmental Services, Early Head Start, the HUB, and My Friend's Place.
- Twelve Dover Housing Authority senior residents graduated from a 12-week strength and balance training program (*Strong Living Program*).
- Contributed two original nutrition articles to the *Granite State Consumer* column in *Fosters Daily Democrat*.
- Distributed 500 pamphlets and brochures on food/nutrition, food safety, and money management to area welfare offices and clinics.

### 4-H & YOUTH DEVELOPMENT

#### Positive Youth Development Through Volunteers

##### Volunteer Recruitment

- Ten (10) volunteers completed the volunteer screening process.
- Talked with 200 adults and 4000 youth about 4-H opportunities at various events in the County.
- Often people call for additional information after I have written an article in the paper.
- After the Rochester Fair and in the fall, there are more inquiries about joining a 4-H club than the rest of the year.

##### Volunteer Training

- Recruited, screened, and trained 10 adults as 4-H organizational or project leaders representing four (4) new clubs using the Leader Checklist.
- On-going leader training - 20 adults from organized clubs were instructed in the resources available to 4-H youth and Cloverbuds.

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- > Leaders viewed the following videos: Welcome to the World of 4-H, Letters to New Leaders, Horse Ethics, UNH Extension, 4-H, The Fun Starts Here, "Are You Into IT?" and SPACES.
- > Through three (3) 4-H newsletters and one (1) County newsletter, ten "At Your Service" newspaper articles and many other direct mailings, volunteers received notice of events and articles on positive youth development and volunteerism.

### Volunteer Management

- > Sixth-five (65) organizational and project leaders worked with two hundred forty-seven (247) youth in organized 4-H clubs.
- > Recruited more than one hundred and twenty (120) exhibit building judges and monitors, animal superintendents, judges, and show secretaries, and other helpful volunteers for the Rochester Fair.
- > Worked with twenty adults and teens from the 4-H Advisory Council and teen committee to plan fund raising events at the Fair that included a Silent Auction and a Pie Auction.
- > Worked with the Advisory Council to disperse scholarship monies to teens for Teen Conference; College scholarships; 4-Hers for camperships; and scholarships for adult volunteers to attend trainings.
- > Rochester Fair - Animal Superintendents, Judges, 4-H parents, 4-H leaders and volunteers.
- > Rochester Fair Coordinator - This year I was not able to find a Fair Coordinator.
- > Summer Assistant - Used County funds budgeted for Fair Coordinator to hire assistant for 100 hours to help organize office and prepare for the Fair. This worked out quite well.
- > 4-H Council - bimonthly meetings. Supported two (2) scholarships for 4-H camp, Teen Conference, and distributed four (4) 4-H Council Scholarships.
- > Attended eight (8) 4-H Clubs' meetings.
- > Provide many hours of informal training, assistance, guidance, and support to 4-H leaders - usually on the phone.
- > Managed the Strafford County Active Teen Club whose main focus is community service projects (donated and bought \$100 worth of toys for Toys for Tots Christmas Drive, donated 2 hours of yard work for the Silent Auction at the Fair, baked cookies to take to nursing homes when Christmas Caroling, and assisted with ceremonies at Awards Night) and social events (cook-outs, dances, bowling and roller skating).

Positive Youth Development Programming: Sixty percent (60%) of Youth Reporting Through Clubs Indicated the Following:



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Physical and Mental Health and Health Practices: Good health practices and attitudes are developed.

➤ Sixty (60) youth participated in County, State and ESE activities and events that help develop self-esteem and healthy attitudes.

Personal and Social Competence: Skills for understanding self - working with others, communicating, decision-making and problem solving.

➤ Getting along with others - one hundred forty-six (59%)

➤ Expressing oneself through speaking or writing - one hundred three (41%)

➤ Making decisions - one hundred seven (43%)

➤ Managing Resources - eighty-nine (36%)

➤ Working as a group member - one hundred forty (57%)

➤ Understanding oneself - one hundred forty-six (59%)

➤ Learning to ask questions, gather information - one hundred thirteen (46%)

➤ More than 200 youth and adults attended a SPACES Conference - This is a Rockingham County event that Strafford plans and participates in. I taught a workshop on DNA.

➤ Fashion Revue - See Family and Consumer Science section.

➤ Rochester Fair - Youth developed these competencies throughout the year and when they display their projects or show their animals. Eighty-six Strafford County Youth exhibited projects at the Rochester Fair.

➤ Clubs - Being involved in a club helps youth develop these competencies. Currently there are 28 4-H Community and Family Clubs in Strafford County with 9 of these Clubs as animal projects.

Cognitive and Creative Competence: The knowledge and ability to participate in creative expression through creative thinking, seeing, feeling, tasting, and hearing.

➤ Seventy-six (45%) of youth developed cognitive and creative competence in learning and applying project subject matter.

➤ Eighty-nine (36%) of youth constructed, developed or produced a product by participation in County Activities Day, State Activities Day or the Rochester Fair.

➤ Sixty-nine (28%) developed presentation skills through the following educational activities - Public Speaking, demonstrations and action exhibits.

➤ Strafford County Active Teens (S.C.A.T.) 4-H Club worked with the disability awareness puppets - "Kids On The Block" and presented a skit at the Awards Night and have been asked to do a presentation at one of the 4-H Clubs. The teens performed a skit on bullying at the National Night Out event in Rochester.

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### Animal Science

- Four hundred eight (408) members completed one or more animal science projects with forty-six (46) volunteers providing leadership.
- County clubs meet regularly to work with youth in working steer, dairy goats, dairy, beef, swine, dog, small animals, rabbits, poultry, and horse projects.

### Educational Events

- One hundred twenty (120) youth from New Hampshire participated in the Rochester Fair with their animals, either sheep, swine, goat, dairy, working steer, dog, or poultry.
- Twenty-seven (27) youth participated in quiz bowl, judging or skillathon events.
- Four (4) members took part in the Horse Quiz Bowl, under the leadership of three (3) volunteers.
- Five (5) youth attended but did not participate in the Horse Judging/Hippology event.
- Many Strafford County youth participated in Eastern States Expo.

### Plant Science

- One hundred twelve (112) members completed a project under the leadership of eighteen (18) volunteers. The primary areas of interest - fifty-four (54) in vegetable gardening and forty-eight (48) in flower gardening projects.

### Educational Events

- Fifty (50) members participated in Rochester Fair by displaying their garden produce and flowers.

### Environmental Stewardship

- Four hundred seventy (470) youth completed an environmental project with the leadership of thirty-two (23) volunteers.
- Strafford County 4-H Advisory Council provided two hundred seventy-six dollars and ninety cents (\$276.90) for camperships to 4-H camp.
- One 4-H member attended Barry Conservation camp in Berlin compliments of the Rochester Conservation Commission.
- Forty (40) Strafford County youth attended 4-H camp.

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### Communications and Expressive Arts

- Two hundred eight (208) youth completed Communications and Expressive Arts projects under the leadership of twenty-seven (27) volunteers.
- One hundred fifty (150) youth completed arts and crafts projects and thirty-seven (37) photography projects.

### Consumer and Family Sciences

- Eighty-four (84) members in consumer education, textiles and clothing, money and resource management and home environment with nine (9) volunteers providing leadership.
- Ten (10) members were surveyed in clothing and textiles and a total of two hundred and fifty (250) new techniques were learned.
- Two hundred and twenty-two dollars and ninety-nine cents (\$222.99) were saved collectively by making their own garments. 4-Hers report having made a total of 30 garments since they have joined 4-H.
- Eleven (11) volunteers taught clothing and textile projects with one hundred and twenty (120) hours of leadership.
- Twenty-seven (27) youth completed babysitting curricula.
- Ten (10) youth did "Let's Talk About Money" with eight (8) hours of volunteer time donated.

### Personal Development and Leadership

- Thirty-six (36) youth participated in the CloverBud Program with introductory 4-H projects.

### Healthy Lifestyle Education

- Ninety-four (94) youth participated in this area with sixty-two (62) youth completing projects in food and nutrition and nineteen (19) youth completing projects in food preservation.

### Human Development

- Fifteen (15) members were trained by one (1) volunteer in a Baby Sitting Short Course in Rochester. Youth completed the course and learned about roles and responsibilities of a babysitter, how to handle emergencies, basics of children's growth and development, how to coordinate positive play activities for children and how to provide for basic needs of children.

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### Science and Technology

- >One hundred and one (101) youth completed projects in science and technology.
- >Fifty-six (56) youth in Wood Science with two volunteers.
- >Seven (7) youth completed projects in electricity.
- >Fourteen (14) youth completed projects in Marine Science.
- >Ten (10) youth completed Veterinary Science projects.

### Educational Events

- >SPACES conference
- >County Activities Day
- >Rochester Fair - 4-H youth demonstrated these competencies at the Fair.
- >Science Technology Workshop (available in 1999)

### Vocational Competence: Understanding and awareness of life and career planning.

- >Seventy-six (31%) practice vocational competence through career exploration.
- >Fifty-two (52) youth keep county records, a personal scrapbook, journal or portfolio.
- >Eleven (11) youth completed applications: 4-H Congress one (1); Teen Conference: Fourteen(14) teens attended with three of the chaperones were from Strafford County.

### Citizenship Competence: Understanding of personal values and participation in public efforts of citizenship that contribute to the community.

- >One hundred and thirty (130) members participated in some form of community service or citizenship activity with thirty-four (34) community service/citizenship activity projects initiated.
- >Eight (8) teens taught projects increasing their planning, leadership and communication skills.
- >Eighty-six (86) members acquired new leadership skills as an officer or committee member. Thirty-seven served as club officers while twenty-seven were involved in teen programs.
- >Four (4) teens are on the Strafford County 4-H Advisory Council.
- >Two teens are full members of the County Executive Council.
- >Twenty-three (23) youth served on committees (local, county, state)
- >Twenty (20) youth presented educational exhibits at the Rochester Fair.



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- > Maple Day - In early March, 100 4-H youth and their parents watch the sap boil and help collect maple syrup. This is the fourth year for this event. Different people have attended each year.
- > 4-H Cookout - An annual event where one hundred (100) youth and parents enjoyed a cookout, activities, and games.
- > Newsletters
- > Roller-skating - This event held with Rockingham County youth is an opportunity for seventy-five 4-H'ers and parents to get to know each other and have fun!
- > Farm and Forest Expo - A place for sharing of ideas and fun (I have only have one club participating here).
- > Somersworth Children's Festival- 4-H youth, parents, and the 4-H Council created 4-H awareness to more than 2000 people through hands-on activities. Ten youth and five adults helped with several hands-on activities for the third year in a row.

### Strengthening Communities

- > TAP (Teen Assessment Project) in Dover.
- > Worked with the Dover Coalition For Youth group to implement and organize forums and follow up plans from the survey conducted in school year 1999/2000.
- > Several other towns in Strafford County may also looking into doing the TAP survey.

### Marketing/Public Relations: Opportunities to promote 4-H

- > With the 4-H Advisory Council organized a Silent Auction, and a Pie Auction at the Rochester Fair as fund-raisers and publicity events of the year.
- > Promoted 4-H through a Power Point presentation created by a volunteer and shown at the Rochester Fair.
- > Continue to use the "new member" packets developed last year.
- > County newsletters - wrote articles for the 1 county newsletter
- > Created three (3) 4-H newsletters and mailed out to more than 300 families.
- > 4-H presentations - Rochester Fair youth educational tours - I spoke with 2000 youth and adults
- > Assisted with planning School-to-Farm Days program - This annual three-day event held annually at UNH to create agricultural awareness for 1200 area 4<sup>th</sup> graders was canceled this year due to the Hoof and Mouth issues.
- > Recruited for volunteers and new members at Somersworth Children's Festival and the Rochester Fair.

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### FAMILY DEVELOPMENT

In response to the changing structure and needs of families, UNH Cooperative Extension's Family Development program addresses issues of concern to residents of Strafford County.

The Family Development Educator works to strengthen individuals, children, youth and families by providing educational programming, including: workshops, educational series, technical assistance, training for agencies/professionals, age paced newsletters and publications.

Current areas of focus include:

- >Parenting education
- >Stress and Anger Management
- >Quality Childcare
- >Community Coalition Building
- >Money Management/Family Resource Management

In addition to this programming, over 1,860 human development and family resource management publications were distributed. Over 610 families in Strafford County received a monthly Cradle Crier or Toddler Tale newsletter with information matched to the age of their child.

### FOREST STEWARDSHIP ACCOMPLISHMENTS

#### Stewardship Incentive Program

- >Woodland examinations: 1533 acres for 42 landowners (this includes the forest acreage examined when laying out the forest access roads)
- >Seeding and thinning in young forest stands: 179 acres for 3 landowners (This includes the hazard removal work in the (Ice Storm Renovation Program)
- >Pruning of high quality white pine crop trees: 35 acres for 2 landowners
- >Referrals to forestry consultants: 767 acres for 71 landowners
- >Forest management plans that we wrote or assisted forestry consultants or inspected plans from forestry consultants: 5346 acres for 71 landowners.
- >Forest access roads laid out and/or completed: 75,760 feet (14.3 miles for 30 landowners)
- >Wildlife openings: 2 acres for 2 landowners

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### Workshops with Youth and Adults

- > Aquaculture-Building Fish Cages (Dover) 10 attending
- > Forest Practices (Milton) 8 attending
- > Aquaculture - Raising Freshwater Fish (Dover) 11 attending
- > Forestry Career Day (Dover) 40 attending
- > Interagency Relations (Rochester) 35 attending
- > Measuring Board Feet (Madbury) 27 attending
- > Board Feet in Trees (Madbury) 27 attending
- > Site Selection with Hoey (Madbury) 29 attending
- > Harvesting Trees for the Sugar Shack (Madbury) 65 attending
- > Saw milling (Madbury) 32 attending
- > Chainsaw Maintenance and Safety (Manchester) 25 attending
- > Maple Sugaring (Strafford) 35 attending
- > Current Use (Somersworth) 35 attending
- > Forest Practice Tour (Milton-Rochester) 25 attending
- > Products from the Forest (Madbury) 113 attending
- > Sugar Shack Dedication (Madbury) 250 attending
- > Shade Tree Pruning (Rochester) 6 attending
- > Exploring the Coheco by Canoe and Kayak, Too (Rochester-Dover) 62 attending
- > Weeding and Thinning by Girdling (Bath) 45 attending
- > Forestry Practices (Milton) 15 attending

### News Stories and Television Programs

- > Dover Course Named for O'Brien (Fosters Daily Democrat) 25,000 subscribers
- > Dover Lagoon Being Converted (Fosters Daily Democrat)
- > Local Youth Get Hands-On Experience at Building Fish Cages (Fosters Daily Democrat)
- > Learning by Doing (Fosters Daily Democrat)
- > Moharimet Sugar Shack (Fosters Daily Democrat)
- > Sugar Shack Open in Madbury (Fosters Daily Democrat)
- > Putting the Pieces Together (Fosters Daily Democrat)
- > Moharimet Sugar Shack (Channel 11 with 1,000,000 viewers)

### Other Educational Programs

- > Install the Cathy Shiro O'Brien Running Trail at the County Farm with the help of Gaunya, Faucher and Day.
- > Continue to collaborate and cooperate with Lorie Chase and the Coheco River Coalition.

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### DISTANCE EDUCATION PROJECT

During 2001, 25 videoconferences were downloaded and taped, including 14 presented live to a total audience of 180. Examples:

- > Better Kid Care Series (Penn State): ChildCare Providers earn credits towards their licensing
- > Breast Cancer Update (for NH Dept. of Health & Human Services)
- > Smallpox: What Every Clinician Should Know (for NH Dept. of Health & Human Services)
- > Immunization Update (for NH Dept. of Health & Human Services)
- > Addressing Staff Sexual Misconduct with Offenders (For Strafford County Jail)
- > The Leader In You (for USDA/Soil Conservation Service)
- > Anthrax Update (for UNHCE)
- > Grandparents Raising Grandchildren (for UNHCE)
- > Biosecurity on the Farm (for UNHCE)

### PUBLIC OUTREACH EDUCATION IN THE COCHECO RIVER WATERSHED

The purpose of the citizen and community based Cocheco River Watershed Coalition is to improve and protect the environmental quality of the Cocheco watershed, all that land which drains into the river and its tributaries. Goals are that watershed communities regard the river as an asset, that healthy fish populations exist as indicators of ecological health of the watershed, and that citizens become stewards of the river.

In 2001, members monitored water quality, both at baseline sites for long-term understanding of the river systems and at areas of concern for restoration of the river. Members performed stream assessments of a dozen tributary streams in the upper watershed, studying water quality, wildlife habitat, riparian land use and in-stream macro-invertebrate organisms. The group sponsored cleanups along the river. A canoe trip down the Cocheco River from Water Management's Isinglass Park to the County Farm attracted 65 participants last fall. The Coalition also sponsors award-winning student participation in community service learning projects with the Gulf of Maine Institute Without Walls as the New Hampshire site.



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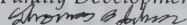
Future plans include more monitoring and stream assessments, watershed management planning, and trail building along with our annual events and programming.

Respectfully submitted:

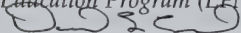


Geoffrey Njue, Extension Educator  
Agricultural Resources

Thomas Linehan, Extension Educator  
Family Development



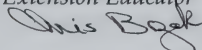
David Leonard, Extension Program Associate  
Expanded Food & Nutrition  
Education Program (EFNEP)



Don Black, Extension Educator  
County Office Administrator  
Forest Resources



Chris Bozak, 4-H & Youth Development  
Extension Educator



Lorie Chase, Project Coordinator  
Cocheco River Watershed Project



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### STRAFFORD COUNTY DELEGATION COMMITTEE MINUTES OF PUBLIC HEARING OF JANUARY 27, 2001

A Public Hearing of the Strafford County Legislation Delegation was held on January 27, 2001, at 9:00 a.m. at Courtroom I of the William A. Grimes Strafford County Justice and Administrative Building to conduct the following business:

*To Vote to Approve the Submittal of the Strafford County CDBG in cooperation with The Homemakers of Strafford County in the Amount of \$270,000.00.*

The roll call was read, which showed the following members present:

PRESENT: Roger Berube, David Bickford, William Brennan, Julie Brown, Frank Callaghan, Larry Cossette, Patricia Dunlap, Iris Estabrook, Paul Ferland, Gary Gilmore, Earle Goodwin, Anne Grassie, Michael Harrington, Christopher Hughes, Naida Kaen, William Knowles, Douglas Lachance, Don Lent, Gerald McCarthy, Arthur Pelletier, Marsha Pelletier, Raymond Proulx, Claire Snyder, Judith Spang, Janet Wall, Rodney Woodill (26 of 38)

EXCUSED: Russ Albert, Marlene Dechane, Richard Heon, Nancy Johnson, George Musler, Christopher Reid, Michael Rollo, Marjorie Smith, Kathleen Taylor, William Tsiros, James Twombly, Phyllis Woods (12)

Also present were Strafford County Commissioners George Maglaras, Paul Dumont and Ron Chagnon, County Administrator Ray Bower, as well as several members of the Homemakers Board and members of the general public.

Chairman Gilmore opened the public hearing and asked if any members of the public or the Homemakers wished to comment on the Grant Application by The Homemakers of Strafford County for their CDBG Block Grant Application.

Elizabeth Fischer, Project Coordinator for the Active Adult Community that is being planned by The Homemakers of Strafford County spoke on behalf of the proposal for CDBG funds. She noted that an explanatory letter and a copy of The Homemakers 2001 Annual Report had been mailed to members of the Delegation prior to today's meeting. The project being proposed is the first phase of the master plan project to be located on Rochester Hill Road. The project at hand is an expansion of the Homemakers' Adult Day Care Facility. Part of the facility would house a ChildCare center that would be built, and operated by the childcare provider. A drawing of the proposed plan was

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distributed to give the Delegation an idea of the scope of the project. She stated that the Homemakers are seeking \$270,000.00 in CDBG funds. The Homemakers themselves have already raised a half million dollars, and this grant would help them meet their goal.

A number of other members of The Homemakers were present to support the project. These included members from the Board of Directors, Dan Hussey, Chairperson. Dan Raizes, Chairperson of the Project Committee for the Day Out Program, Phil Read, Chief Finance Officer, and Claudette Boutin, Chief Executive Officer. The Homemakers asked for the approval and agreement from the Strafford County Delegation to file this document on Monday, January 29, 2001, and are requesting \$270,000.00 in funds.

Dan Hussey, Chairperson of The Homemakers stated that they have been working very hard on this project and wanted the public to know what this project entails. The purpose of the project is to keep adults who need care in a family home environment, as well as respite adults, from being institutionalized. The proposal will help the Homemakers to take care of all kinds of needs for these folks. This is a culmination of almost 15-years of work by many volunteers and board members. The Homemakers are looking for help with this project, as they are trying to raise approximately one and one-half million dollars, with the grant funds enabling the Homemakers to achieve their goals. Mr. Hussey also stated that this was aimed unlike many projects towards middle income residents and in some cases low-income residents. This would prevent the institutionalization of individuals that need care during the day, but individuals caring for them with limited income needed to work. This would also help respite individuals in a family home environment. This is a combination of almost 15-years of work by many volunteers.

Ken Ortman, Head of Planning and Development for the City of Rochester, stated that he just wanted to be here in case there were any questions that related to the City of Rochester. The facility is located in Rochester, but obviously serves the entire County. They anticipate receiving, and in fact has solicited an application from The Homemakers for our community development program to help develop the Adult Program. The City believes it can be a participant in a collaborative effort in this project.

Chairman Gilmore asked if there was anyone else wishing to speak three times. There being none, he closed the Public Hearing on this item.

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Mr. Gilmore stated that yesterday this proposal was reviewed by the Policy & Procedure Committee, it was put to the chair of that committee to make a motion. Motion was made by Representative Knowles and seconded by Representative Berube as follows:

*Motion and Vote to Approve the Submittal of the CDBG/The Homemakers of Strafford County Application in the Amount of \$270,000.00.*

Commission George Maglaras spoke for the Commissioners and stated that this would have no impact on the taxpayers, and that they were in full support of this project.

At this time it was opened to the Delegation for questions. Representative Estabrook asked if this was an application for the City of Rochester or the State Pool Fund. It was explained that it was an application through the County, not through either Dover or Rochester, as the County is the entity that can do this. The application for CDBG funds goes through the Office of State Planning for the State Pool fund.

Ray Bower, County Administrator stated that there have been some initial discussions with the town of Milton to assist them in a Community Development Grant application as well. However, there would still be funds available to the County to apply for both projects. However, at this time, the Milton grant has not been finalized and the town of Milton anticipates submission of the CDBG application during the July round of submission dates. Representative Estabrook asked if the County was eligible for set amount of these funds. County Administrator Bower replied that the County has a ceiling of \$1,000,000 per year for which they can apply. Due to the fact that in most cases no one project can be built and paid out in one year, you can raise the ceiling by combining years. There should be an ample ceiling of funds available for Milton in July, based on the preliminary information.

Representative Harrington asked what happens if the money is not approved. It was explained that this was Federal money that would be available to another entity or remain in the pool. Representative Harrington then asked what the operating costs are and the effect on the County budget once the facility is running. County Administrator Bower explained that all operating costs will be borne by the Homemakers and there is no impact on the County what so ever. In fact, we have had specific and fairly lengthy discussions with Homemakers regarding this matter. They have assured us that based on their financial analysis and the size of the facility they are projecting, it will be self-sustaining.



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Representative Brown asked if this had been submitted and approved by the Rochester Planning Board and inquired as to how water will be brought to the site. Ken Ortman was asked to respond. Mr. Ortman stated that this would have to go before the Rochester Planning Board. The Homemakers have also had extensive meetings with the Rochester Public Works Department in the area of servicing the site for sewer and water. Mr. Ortman was unsure as to how this will be resolved, as these issues do not come within his department's responsibility. However, he knows that the City has adequate resources to provide sewer and water to the proposed facility.

Representative Brennan asked how much the 170 acres of land that the Homemakers was given would be usable as it was his impression that much of this land was swamp. Mr. Ortman responded by saying that the entire Champlin Estate in that area was over 500 acres. The disposition of that property was about 150 acres to the Homemakers. The plans for the remaining property are to donate it to an organization like the NH Forest Foundation, an entity that does not develop property. On this particular site, as in much of Rochester, there are a lot of wet lands, and there are slopes. The plans for this particular site will have to be very sensitive to those kinds of issues. It also relates to a watershed that goes past the Skyhaven Airport and there are future plans for expansion there as well. The Homemakers are aware of these issues and the City of Rochester has been reviewing them as well.

Representative Berube stated he supported the project; it will service a lot of the people in the community. The County and the Homemakers have an opportunity to receive quite a sum of money for services that can be provided to the public. When you start looking at planning board requirements, and local requirements, they are all going to have to be met because it is a requirement by the communities. But this is not the issue. The issue is that we support the funding and the process will take place. He stated that if it is not approved within the zoning requirements, they could find another location. He noted that the city of Somersworth would be more than happy to make sure that they have one.

Representative Cossette asked Mr. Ken Ortman, what effect would an expansion of the facility have on future expansion of Skyhaven Airport, due to the wetlands. Ken Ortman stated that they have engineers, and have asked the Homemakers to work together with the engineers, as well as the NH Department of Transportation who are involved in the expansion of the airport to make sure that all those entities that are dealing with wetland disturbances in the City of Rochester are coordinating efforts. Representative Cossette then asked if this project site was specific. Ken Ortman replied that the application that goes to the State is for developed property that the

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Homemakers own. If for some reason this particular site doesn't work out, theoretically, the matter could be negotiated with the State.

A roll call vote was taken and the vote was 26 to 0 in favor of this project.

A motion was made by Representative Knowles as follows:

*Motion to Authorize the Chairman of the Board of Commissioners to Sign and Submit the CDBG Application and to Authorize the Chairman of the Board of Commissioners to Execute Any Documents which May be Necessary to Effectuate the CDBG Contract, upon Approval of the CDBG Application.*

Representative Berube seconded the motion and it passed unanimously on a voice vote.

The Delegation Meeting continued with a Public Hearing on the Strafford County Commissioners proposed budget. Commissioner Maglaras led the Delegation in the pledge to the flag, followed by a moment of silence.

Commissioner Maglaras introduced the proposed Commissioners' budget for 2001, reflecting on the fact that there have been no tax increases in the last six years. He went on to state that the budget was only up 20% verses other counties that have increased up to 39%.

Representative Wall wanted to know how much of the tax increase was due to Medicaid cutbacks. County Administrator Bower replied that about 39% of the increase in the budget was due to the Medicaid cutbacks on reimbursement rates for residents at the rest home. County Administrator Bower went on to say that one-third (1/3) of nursing homes in the State are in bankruptcy due to the cutbacks.

Representative Gary Gilmore opened the Public Meeting inviting all present to comment or ask questions on the Commissioners' Proposed Budget for 2001.

Mr. Parks Christenbury spoke on the request for communication equipment for the Sheriff's Department. He went over how Motorola worked with the counties with this new system, that the State Police will give \$600,000 towards this cost, and that the County would be getting over a million-dollar grant if the County matches \$100,000 for the equipment. He did not think this was a lot to ask for a million dollars.

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Mr. Christenbury stated that this equipment is very good and the communications system would enable the officers to remain in the cruisers to do reports and that the 911 calls would be directed to the cruisers. With this equipment, dispatch does not have to go through three or four steps before getting to the cruisers, allowing a quicker response time. He encouraged the Delegation to approve this, as the taxes had not gone up in the last six years.

Bambi Miller spoke on behalf of the Strafford County Conservation District regarding their request for an additional \$4,000.00 to purchase a copier and other items necessary to run the office.

The Chairman asked if there was any further public input three times. There being none, the Public Meeting was closed at this point and the meeting of the Delegation opened.

A question was asked about Olde Port Candle. County Administrator Bower responded to this question by saying that Olde Port Candle closed its doors in the summer of 2000. This was one of the two Community Block Projects that the County was administering. Since then the County has worked with the State to address this matter. As we promised when the Delegation approved Olde Port Candle's original application, the County incurs no financial liability for Olde Port's failure. The only requirement under the Community Block Grant is that we exercise due diligence to pursue the assets of Olde Port Candle and liquidate them to the best of our ability, and then turn over that money to the State Office of State Planning, and that has been done. Representative Harrington asked how much the taxpayers, federal, state, and County lose in this matter. County Administrator Bower replied that these monies are filtered down from Federal tax dollars. None of it was lost by the County or State taxpayers. The Federal government probably lost around 400,000.00. It was asked if the consultant's fees of \$12,000 to supervise implementation of the project was a loss. County Administrator Bower replied that the County incurred no loss, as these were all Federal funds received via the State.

Representative Gilmore asked if there were any more questions. With no further business the meeting was adjourned at 10:30 a.m.

Respectfully submitted,  
Anne Grassie, Clerk  
Strafford County Delegation

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### STRAFFORD COUNTY DELEGATION WORKSHOP NOTES OF FEBRUARY 14, 2001

A workshop for the Strafford County Legislation Delegation was held on February 14, 2001 at 7:00 p.m. in Courtroom II of the William A. Grimes Strafford County Justice and Administrative Building, County Farm Road to conduct an informal discussion regarding the 2001 Strafford County Commissioners Proposed Budget.

Chairman Gilmore called the workshop to order at 7:00 p.m. and Clerk Grassie called the roll, which showed the following members present:

PRESENT: Berube, Brennan, Brown, Callaghan, Dunlap, Gilmore, Goodwin, Grassie, Heon, Johnson, Kaen, McCarthy, A. Pelletier, M. Pelletier, Proulx, Reid, Snyder, Taylor, Twombly, Wall, and Woodill (21 of 38)

EXCUSED: Cossette, Dechane, Knowles, Spang, and Tsiros (5)

ABSENT: Albert, Bickford, Estabrook, Ferland, Harrington, Hughes, Lachance, Lent, Musler, Rollo, Smith, and Woods (12)

Also present were Strafford County Commissioners George Maglaras, Ron Chagnon, Paul Dumont, County Administrator Ray Bower, Jean Miccolo, Administrative Assistant, Sheriff Martin Heon, Janice Rundles, County Attorney, and members of the public.

Chairman Gilmore welcomed everyone to the meeting and thanked them for attending. He stated that the purpose of the workshop was to answer any questions the Delegation may have regarding the Commissioners Proposed 2001 budget prior to the Delegation meeting in March to finalize the budget. Since the Commissioners' proposed budget has a 29% increase in taxes, he felt it prudent to have a workshop to discuss the reasons for the proposed increase. He also stated that the Subcommittee Chairs would be calling meetings shortly to review their appropriate portions of the budget. Chair Gilmore stated that he wants to have any questions or problems with the budget cleared up prior to the Delegation meeting in March in order to avoid a stalemate or negative vote on the budget at that time. It was also stated that should the Delegation take no action on the budget prior to April 1, 2001, the Commissioner's Proposed Budget for 2001 will go into effect as presented.

Chairman Gilmore then invited Commissioner Maglaras to give the Delegation an update on New Hampshire Superior Court Judge Galway's decision regarding the



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school taxes, which could have an effect on the County's ability to borrow in anticipation of taxes or bonds. Commissioner Maglaras has been working with Governor Shaheen and a committee to determine a course of action on this matter and develop a fair and equitable way of collecting taxes across the State. Commissioner Maglaras then discussed the impact this decision has had on the State of New Hampshire, as well as the County's ability to borrow in anticipation of taxes the necessary money to pay expenditures until year-end, when the County collects taxes from the cities and towns. Although the County does not collect taxes directly from the taxpayers, the decision declaring the manner of collection and payment of taxes to the State by cities and towns to be unconstitutional and therefore, possibly changing the manner in which taxes are collected, affects the Counties as well.

In response to the concern expressed by the Delegation regarding the County's ability to find a financial institution willing to lend the County the \$7,000,000 in tax anticipation note money, Commissioner Maglaras explained what the County was doing. We have been working through our bank, Citizens, to find a banking institution that will lend us the money. We were very close at one point, when Moody's issued a statement putting New Hampshire Counties on a "watch" list as having an unstable financial environment. However, the Finance Director and the Treasurer have been working diligently on this matter and have one or two other institutions still interested. The County may have to pay a higher rate of interest for this money; however, it is our hope that it will not be higher than the amount we anticipate re-investing it at. Commissioner Maglaras reported that the borrowing of tax anticipation notes is usually a public process, meaning that the County puts out an official statement requesting bids on the notes. However, we did not anticipate receiving any bids due to the unstable market stigma that has been attached to New Hampshire, so the Commissioners decided to work with the bank to locate an institution willing to lend the County money. If we cannot locate a lender, Citizens Bank has agreed to assist the County until the end of March. If the problem is not rectified by the end of March, the Counties will approach the State for assistance. At this time, Strafford County has an A-1 rating with Moody's Investor Service.

Commissioner Maglaras has also spoken to the Governor in regards to the State assisting the Counties in this process in order to have some backing. It will be a legislative decision as to how the State implements any of the recommendations developed by the Governor.

At this time, Chair Gilmore asked the Delegation if they had any questions in regards to the 2001 budget as proposed by the Commissioners. Representative Johnson noted that she would like to have 2000 year-end figures in order to have a better

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picture of the County's requests for 2001. Commissioner Maglaras stated that except for the new department budgets recommended as per the criminal justice consultant's report, the budget is status quo. This was the first reason for the increase in the budget; the second was a decrease in the amount of anticipated revenues to offset expenditures. This is due mainly to the freeze on the State's Medicaid reimbursement rate for nursing homes, as well as the reduction in the amount anticipated for room and board at the Jail, due to the overcrowding. Riverside Rest Home has always paid for itself; that is, all expenditures have been totally offset by revenues, enough to even subsidize the rest of the County departments to a point.

In response to a question regarding where monies could be cut from the budget, Commissioner Maglaras responded that every department has presented a bare bones budget. As noted above, the exception to this is the new departments recommended to implement the programs recommended by David Bennett, Criminal Justice Consultant. He reminded the Delegation that this is the first tax increase in the past seven years and the County has a history of presenting a stable tax rate for the citizens of the County.

There was some further discussion on the budget proposal. Representative Callaghan motioned to adjourn the meeting at 8:25 p.m. Seconded by Representative A. Pelletier and approved unanimously.

Respectfully submitted,  
Anne Grassie, Clerk  
Strafford County Delegation

### STRAFFORD COUNTY COMMISSIONERS INFORMATIONAL MEETING MAY 15, 2001

All interested parties were invited to an informational meeting held by the Strafford County Commissioners on Tuesday, May 15, 2001 at 7:00 p.m. in Courtroom II of the William A. Grimes Strafford County Justice and Administrative Building, County Farm Road. The subjects to be discussed at the meeting are an update for the public on the design of the expansion of the Strafford County House of Corrections, and an update on the progress of revamping the criminal justice system in Strafford County.

Present at the meeting were the following:

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PRESENT: Commissioners Maglaras, Dumont, and Chagnon, County Administrator Ray Bower, Jean Miccolo, Administrative Assistant, Representatives William Brennan, Gary Gilmore, Earle Goodwin, Richard Heon, William Knowles, Arthur Pelletier, Marsha Pelletier, Kathleen Taylor, and Rodney Woodill, Superintendent David Funk, Captain Sid Bird, County Attorney Janice Rundles, Judge Bruce Mohl, Clerk of Courts Julie Howard, Domestic Violence Program Coordinator Kim Firth, former Police Chief Charles Reynolds, Attorney Randy Hawkes, Brad Morin, Report, Dennis Liebert, Criminal Justice Consultant, David Bennett, Criminal Justice Consultant, William Golsen, Rosser International, Inc., as well as several other members of the public.

Chairman Maglaras welcomed everyone and thanked them for attending the informational meeting. The purpose of the meeting was to provide interested parties and members of the public with an update on the design of the expansion of the Strafford County House of Corrections, and the progress of revamping the criminal justice system in Strafford County. Chairman Maglaras then introduced Criminal Justice Consultant Dennis Liebert to speak.

Mr. Liebert briefly reviewed what had taken place over the last couple of months since the County had hired the architectural and engineering firm of Rosser, International from Atlanta, Georgia to provide the design and engineering services for the County's new 220 bed House of Correction. Several meetings have been held to review the current facility and to determine the needs and desires of the County for the future. They have been working on the developing the best plan for use of the existing facility, design of the addition to best utilize the slope of the land and current utilities. Some conceptual designs have been developed and some problems that exist are being worked out. Mr. Liebert then introduced Mr. William Golsen from Rosser International to speak regarding the design concept of the Jail.

Mr. Golsen gave a brief presentation and showed some of the preliminary design plans for the jail addition. He noted that due to the sloping of the land next to the Jail, they have looked at alternatives that would provide the most cost-effective use of the land and building, while maintaining space and direct supervisory capabilities. Another issue that they are working around is the sewer line that was installed a few years ago. The designs presented show the old Jail, built in 1985, to house the laundry, jail industries, minimum-security housing and visitation. The new addition would house medium and maximum-security areas, with the visitation area in front. Entrances and parking for different areas of the jail are being designed for best access and utilization depending on the users, i.e., separate entrances for inmate intake, work



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release, staff, service persons, jail industries, etc. He reviewed the general layout of the proposal facility, with upper and lower levels, intake, dining, program, medical and visitation areas. He noted that eight percent of the money spent for the Jail over the next twenty years would be for construction, the balance is for staffing and maintenance. This is why they are developing a plan that will be the most cost-effective and efficient utilization of staff and utilities. The ratio of correctional officers to inmates will be two to seventy (2/70) within the direct supervision operation. Control is located in the center of the pod in order to see both upper and lower levels and both ends of the pods. There being no questions regarding the design of the building, Mr. Liebert introduced Mr. David Bennett to speak regarding statistics.

Mr. David Bennett gave an overview of the results of his monitoring of the inmates at the Jail. Although the number of inmates has increased and remained steady for the past several months, he feels that this trend will level out by year-end. The reason for the trend is possibly due to an influx of pre-trial cases that were held up last year due to continuances filed by attorneys. As a result of the criminal justice council discussions, judges are no longer allowing attorneys to file inordinate numbers of requests for continuances. Therefore, cases are going forward quicker and sentences are being carried out. Pre-trial numbers have decreased and sentenced numbers are increasing, showing the flow through the system. Another reason for increase in numbers is the habitual offender law that took affect last year. This law requires repeat offenders of certain crimes to perform a mandatory sentence. Mr. Bennett also reviewed several of the programs that are in place to reduce the number of inmates housed at the jail. There is an electronic monitoring, the Academy program, and contracts with the Volunteers of America to perform several requirements in order to stay out of jail, and several other programs in the works. Mr. Bennett then introduced Judge Bruce Mohl to speak to the group.

Judge Mohl reviewed several changes in the law have affected the numbers of defendants being housed at the House of Corrections. He and his associate judges are working closely to find ways to lower the number of persons sentenced at the Jail by allowing them to perform services with supervision from one of the programs discussed by Mr. Bennett. The Council continues to look at ways to streamline the system and better serve the community and the defendants. A case management system will be set up in order to help with the process. Judge Mohl noted that he has been working very closely with County officials and other areas of the criminal justice system to make improvements and lessen the number of people being sent to jail. Representative Gilmore noted that he did not notice a change in the average length of stay for inmates. Judge Mohl responded that most of the sentences are from negotiated pleas and average a 60 to 90 day stay at the HOC. There has been some discussion of



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combining jail time and program (such as the Academy, diversion, VOA, etc.), i.e., serve 3 months in jail and 3 months in a program instead of 6 months in jail.

Mr. Bennett reviewed the possibility of having a Drug Court in Strafford County. This has been very successful in many areas of the County. A drug court works very closely with cases that meet certain criteria. The program has had a success rate of 85% in many areas, which is nearly unheard of. There was some further discussion regarding the programs that are available and those that are being looked into to reduce recidivism.

Chairman Maglaras thanked everyone for attending the evening's meeting and the presenters as well for doing such a fine job. He invited any one with further questions to contact the Commissioners' office at any time. With no further discussion, the meeting ended at 8:30 p.m.

Respectfully submitted,  
Jean L. Miccolo  
Administrative Assistant

### JOINT STRAFFORD COUNTY SENATOR/DELEGATION MINUTES OF PUBLIC HEARING AND MEETING OF MAY 30, 2001

Chairman Gilmore called the Joint Public Hearing and Meeting of the Strafford County Senators/Delegation to order at 7:00 p.m. He welcomed everyone and thanked them for attending. Representative Callaghan led the Delegation in the pledge to the flag, which was followed by a moment of silence. Anne Grassie, Clerk then read the notice of the public hearing and meeting and called the roll, which showed the following members present:

PRESENT: Albert, Berube, Brennan, Brown, Callaghan, Dechane, Dunlap, Estabrook, Gilmore, Goodwin, Grassie, Harrington, Hughes, Johnson, Kaen, Knowles, Lent, McCarthy, A. Pelletier, M. Pelletier, Proulx, Rollo, Snyder, Taylor, Tsiros, Twombly, Wall, Woodill, and Woods (29 of 42).

EXCUSED: Ferland, Reid, Senators Bois, Johnson, McCarley, & Wheeler

ABSENT: Bickford, Cossette, Heon, Lachance, Musler, Smith, Spang

Also present were Commissioners Maglaras, Dumont, and Chagnon, Treasurer Pamela Arnold, County Administrator Ray Bower, Administrative Assistant Jean

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Miccolo, County Attorney Janice Rundles, Arthur Nickless, Pease Development Authority Representative, Rochester Police Chief Daniel Auger, Rollinsford Police Chief Robert Ducharme, William McCann, State Employees Association, Kim Firth, Domestic Violence Program Coordinator, Jenna Sunderland, Victim Assistance Coordinator, Laura Hunt, Cassandra Erkhart, Brad Morin, Foster Daily Democrat, and several members of the public.

Chairman Gilmore stated that since none of the Senators were able to attend the meeting this evening, and had not received adequate information regarding the re-nomination of the Pease Development Authority Representative for Strafford County, that this matter should be tabled until they can be present. The term expires June 1, 2001; however, the current representative will remain in his position in a holdover status until the nomination is submitted to the Speaker of the House and President of the Senate and the Governor for approval.

### 1. Public Hearing

Chairman Gilmore then opened the hearing for public comment and invited members of the public to speak on any topic on the agenda.

Kim Firth, from Wolfeboro, is the Coordinator for the Domestic Violence Program spoke regarding this program. She thanked the members of the Executive Committee for authorizing the transfer of monies from the Contingency to the Domestic Violence and Vertical Prosecution programs. Several clients of the program were present, as well as police chiefs from a few towns that the program has worked with.

Rochester Police Chief Daniel Auger spoke in support of the Domestic Violence Program. They have handled over 400 cases in the past year. The program provides excellent services to the community and he believes that it will be an even greater asset as a Countywide operation.

Rollinsford Police Chief Robert Ducharme also spoke in support of the program, noting that although Rollinsford does not experience the number of DV cases as Rochester, they have requested assistance from the program and found it to be a great advantage in handling the cases properly. The program encompasses the entire spectrum of the criminal justice field for the cities and towns. It would be almost impossible for one city or town to provide these services in such a comprehensive manner, but on a Countywide, united effort, the services are more attainable.

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Jenna Sunderland, from Dover, is the Victim Assistance Coordinator for the DV program, spoke on behalf of the program and read a letter from Laura Hunt, a client from Rollinsford that had received their services. Ms. Hunt was a victim of domestic violence and had requested assistance through the Rollinsford Police Department, who referred her to the program, along with providing their assistance.

Cassandra Erkhart from Portsmouth, spoke in support of the program and the services she and her daughter had received.

William McCann of Dover, and the Union negotiator for the State Employees Association (SEA) asked for support and ratification of the Contract which has been approved by the Union and the Strafford County Commissioners for the County's bargaining unit employees. He feels that this is a fair package for the employees.

Chairman Gilmore asked three (3) times if anyone other members of the public wished to speak. There being none, he declared the public hearing closed.

### 2. Strafford County Pease Development Authority Representative Appointment

Although this matter was deferred to another meeting, Chairman Gilmore then invited PDA Representative Art Nickless to speak. Mr. Nickless distributed informational packets on the status of the Tradeport. He gave a short presentation on the progress the PDA has made in attracting new businesses, employees, and what the future of the Tradeport looks like at this time. He then asked for questions from the Delegation. There were several representatives who asked questions about the PDA and Mr. Nickless responded.

Chairman Gilmore noted that the PDA Subcommittee has recommended that Mr. Nickless be re-nominated as the Strafford County PDA Representative. This matter will be brought before the full Delegation and Senators at a joint meeting in the near future for approval.

### 3. Designation of Federal Early Learning Opportunities Act (FELOA) Applicant

Representative Grassie motioned that the Delegation support the designation of the Strafford County collaboration of child care providers as Stafford County's applicant for Federal Early Learning Opportunities Act monies. Representative DeChane seconded the motion. The Chair recognized Representative Estabrook, who spoke on behalf of the consortium and their efforts to write a grant for Federal monies that have been made available to develop an organization to reach out to groups who use the

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child care programs to work together to develop programs to improve services. There were several questions from representatives regarding this matter. There is up to \$250,000 available for grant money for a 17-month period. Representative Rollo moved the question; seconded by Representative Taylor. A roll call on the motion showed the following results:

YEAS: Berube, Brennan, Brown, Callaghan, Dechane, Dunlap, Estabrook, Gilmore, Goodwin, Grassie, Johnson, Kaen, Knowles, Lent, McCarthy, A. Pelletier, M. Pelletier, Proulx, Rollo, Snyder, Taylor, Tsiros, Wall, and Woodill (24 of 29).

NAYS: Albert, Harrington, Hughes, Twombly, and Woods (5)

The motion passed 29 to 5.

### 4. Approve Tax Anticipation Note Borrowing of Up to \$2.1 Million Dollars

Chairman Gilmore recognized Strafford County Treasurer Pam Arnold, who presented a letter to the Delegation recommending borrowing in anticipation of taxes up to an additional \$2.1 million for the period January 1, 2001 to December 31, 2001. This is in addition to the \$11 million approved by the Executive Committee at its November 17, 2000 meeting. The total amount to be borrowed will be up to \$13.1 million, which is the amount to be raised by taxation as per the Approved 2001 Budget. Representative Callaghan moved the reading of the Treasurer's request and motioned to approve borrowing in anticipation of taxes for the period January 1, 2001 to December 31, 2001 of up to \$2.1 million dollars to meet expenditures for this period, as per the recommendation of the County Treasurer and Commissioners and as approved by the Commissioners at their May 30, 2001 meeting. This is in addition to the \$11 million dollars in tax anticipation notes approved by the Executive Committee at its November 17, 2000 meeting for the period January 1, 2001 to December 31, 2001. The motion was seconded by Representative Berube and accepted unanimously, 29 to 0, on a roll call vote, as follows:

YEAS: Albert, Berube, Brennan, Brown, Callaghan, Dechane, Dunlap, Estabrook, Gilmore, Goodwin, Grassie, Harrington, Hughes, Johnson, Kaen, Knowles, Lent, McCarthy, A. Pelletier, M. Pelletier, Proulx, Rollo, Snyder, Taylor, Tsiros, Twombly, Wall, Woodill, and Woods (29 of 29).

NAYS: None.



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### 5. Ratification of the Two Year Union Contract

Chairman Gilmore asked for a motion to ratify the 2-year Union contract between the members of the County's bargaining unit of the State Employees Association and the County. Representative Brown motioned to ratify the contract, as negotiated and approved by the Strafford County Commissioners, and ratified by members of the bargaining unit of the Union. Representative Harrington requested a breakdown of the specifics of the agreement. Commissioner Maglaras reviewed the items of the agreement, and noted a total cost factor for 2001 of \$465,000. The cost for the second year of the contract will be less; however, we are unable to determine the exact amount at this time as the agreement includes a shared cost for health insurance, the increase/decrease of which is unknown at this time. A cost breakdown of the wages for the second year and the cost of health insurance using the three scenarios of a 5%, 10%, and 20% health insurance cost increases were shared with the Delegation. Representative Harrington asked for a copy of the contract. This will be sent in the mail. Representative Callaghan moved the motion. Seconded by Representative Johnson. Clerk Grassie read the attached statement she received from Representative Rodney Woodill regarding the vote on the ratification of the Union contract. With no further discussion, the motion was called and was passed unanimously on a roll call vote, as follows:

YEAS: Albert, Berube, Brennan, Brown, Callaghan, Dechane, Dunlap, Estabrook, Gilmore, Goodwin, Grassie, Harrington, Hughes, Johnson, Kaen, Knowles, Lent, McCarthy, A. Pelletier, M. Pelletier, Proulx, Rollo, Snyder, Taylor, Tsiros, Twombly, Wall, Woodill, and Woods (29 of 29).

NAYS: None.

### 6. Domestic Violence Unit and Vertical Prosecution Unit Funds

Chairman Gilmore noted that this matter was placed on the agenda prior to the Executive Committee's approval to move the funds from Contingency to these line items. Representative Rollo stated that he objected to this matter being on the agenda at all, as the Commissioners' did not request it, as per the R.S.A. He noted that he had a copy of a legal opinion of the County Attorney, which he wished to read. Chairman Gilmore objected, stating that it is a moot issue. Representative DeChane motioned that the letter be read for the Delegation; seconded by Representative Albert. Representative Tsiros motioned to amend the motion to read that the legal opinion be mailed to the Delegation; Representative DeChane agreed with the amendment and it was seconded by Representative McCarthy and approved on a voice vote. There was further discussion regarding by Representative Harrington regarding the possible future tax

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impact these programs would have on the County taxpayers. He recommended that one of the functions of the Subcommittee which has been set up to review these units have the task of determining and tracking these programs' success rate.

With no further business, Representative Berube motioned to adjourn the meeting at 8:30 p.m. Seconded by Representative Knowles and approved unanimously on a voice vote.

Respectfully submitted,  
Anne Grassie, Clerk  
Strafford County Delegation

### JOINT STRAFFORD COUNTY SENATOR/DELEGATION MINUTES OF PUBLIC MEETING OF SEPTEMBER 29, 2001

Chairman Gilmore called the Joint Public Meeting of the Strafford County Senators/Delegation to order at 7:00 p.m. He welcomed everyone and thanked them for attending. Representative Twombly led the Delegation in the pledge to the flag, which was followed by a moment of silence. Anne Grassie, Clerk then read the notice of the public meeting and called the roll, which showed the following members present:

PRESENT: Representatives Berube, Brennan, Brown, Dechane, Dunlap, Gilmore, Goodwin, Grassie, Hughes, Johnson, Kaen, Knowles, A. Pelletier, M. Pelletier, Proulx, Rollo, Smith, Snyder, Tsiros, Twombly, Wall, and Woods (late), and Senators McCarley and Wheeler (24 of 42)

EXCUSED: Callaghan, Cossette, Harrington and Senators Boyce, Johnson

ABSENT: Albert, Bickford, Estabrook, Ferland, Heon, Lachance, Lent, McCarthy, Musler Reid, Spang Taylor, and Woodill

Also present were County Administrator Ray Bower, Administrative Assistant Jean Miccolo, Arthur Nickless, Pease Development Authority Representative. The meeting was advertised and open to the public.

#### 1. Strafford County Pease Development Authority Representative Appointment

Chairman Gilmore stated that the Delegation held a public hearing in May to discuss this matter and it was tabled until a later date. The term expired June 1, 2001; however, the current representative remains in his position in a holdover status until

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the nomination is submitted to the Speaker of the House and President of the Senate and the Governor for approval.

Representative Snyder, Chairman of the PDA Representative Subcommittee, noted that the consensus of the Committee was to nominate Mr. Arthur Nickless to serve in his current capacity as Strafford County's representative on the Pease Development Authority (PDA). Representative Snyder motioned to nominate Mr. Arthur Nickless as Strafford County's representative on the PDA and to send a letter to the Governor, President of the Senate and Speaker of the House to re-appoint him to this position. Representative Brown seconded the motion. There were no other nominations for the position. Representative DeChane motioned to close the nominations. Representative Twombly seconded the motion. Chairman Gilmore then opened the meeting for questions of Mr. Nickless regarding the PDA.

Senator Wheeler asked for an update on the PDA's new relationship with the Port Authority. Mr. Nickless stated that although it has had a rough start, he anticipates that the relationship will smooth out given time to work out some of the wrinkles. Representative Goodwin asked about the possibility of building affordable housing on the former base. Mr. Nickless responded that due to the manner in which the Trade Port was transferred to the State, there are certain regulations that must be adhered to. Most of them are in reference to how the airport is run and the particular uses for the Trade Port. There is also very little land left to develop and what there is borders the interstate. There are also problems with the noise from the airport. Rep. Goodwin followed up with a statement regarding the Portsmouth Mayor's complaints about the Trade Port creating traffic problems for Portsmouth. Mr. Nickless stated that the State has provided funds for the infrastructure and many improvements have already been made to the traffic patterns. Representative Berube stated that the traffic problem at the Lt. Sullivan Bridge is a regional one. He believes part of this problem is the movement of C&J Trailways from Dover to Pease, thereby creating additional traffic from Dover and northern Strafford County to Portsmouth to get the bus to Boston and elsewhere. Rep. Berube added that the people at the PDA are doing an outstanding job.

Representative Proulx asked about the progress to reduce the noise level created by the planes leaving Pease. Mr. Nickless responded that they are constantly working to improve this. They request all airplanes to only fly out between certain hours, not to "wind their engines" before they leave, there is a special start-up garage for planes to use (although they do not all do this). He noted that because the airport is so close to a residential neighborhood, the PDA has difficulty getting airlines to do business through Pease; the airlines try to maintain a good relationship with the neighborhoods nearby and it would be difficult at Pease. The PDA continues to investigate solutions to this



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problem. He stated that the current noise level from planes is still minimal compared to when the airport was a base. Rep. Wall followed up with further questions regarding the noise from the airport, which could be heard in Madbury at times. She added that the FAA (Federal Aviation Administration) has funding available to insulate homes adjacent to the Trade Port, as well as other measures to reduce noise. There was some further discussion about the noise issue and what the PDA and the FAA can do to rectify it.

Representative DeChane called the question; seconded by Representative Rollo and approved on a voice vote. Representative DeChane motioned to cast one ballot of acclamation by the Chairman. There was no second to the motion. Chairman Gilmore called for a voice vote in favor of the motion to nominate Arthur Nickless as Strafford County Representative to the PDA; the motion passed unanimously on voice vote.

A letter of nomination signed by the Chairman on behalf of the Delegation will be sent to the Governor, Speaker of the House and Senate President.

### 2. Any Other Business Which May Legally Come Before the Delegation

Chairman Gilmore asked if there was any further business to discuss. Representative Smith announced that there will be a Public Hearing held by the Redistricting Committee on Tuesday, October 16, 2001 at 7:00 p.m. in Superior Courtroom II, William A. Grimes Strafford County Justice and Administration Building. This hearing will be to receive input on redistricting in Strafford County. Representatives Smith and Tsiros serve on this committee as representatives of Strafford County. There are several other members of the Committee who will be present at the hearing. Representative Smith noted that there are currently 38 members of the Strafford County Legislative Delegation; due to shifting of populations in the State, the number of representatives for the County will be reduced to 36. The purpose of the Redistricting Committee is to ascertain which areas will be affected by the reduction in representation and how they are to be represented in the future. The current ratio is one (1) representative for 3,089 persons. Representation cannot cross County lines, create new wards, subdivide wards, or subdivide towns. Representative Brennan asked which cities or towns are losing representatives. The response was possibly one from Rochester and one from Rollinsford. There was some discussion regarding the use of software to keep track of populations and representation, floatarial district representation, utilization of resources at UNH, and also that the population count of 3,089 can be five percent (5%) difference either way. Representative Proulx brought up the possibility of having a meeting to discuss the future of the Spaulding Turnpike, Exit 10, and the tollbooths.



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With no further business, Representative Rollo motioned to adjourn the meeting at 10:15 a.m. Seconded by Representative DeChane and approved unanimously on a voice vote.

Respectfully submitted,  
Anne Grassie, Clerk  
Strafford County Delegation

### STRAFFORD COUNTY COMMISSIONERS/DELEGATION INFORMATIONAL MEETING DECEMBER 11, 2001

All interested parties were invited to an informational meeting held by the Strafford County Commissioners and Delegation on Tuesday, December 11, 2001 at 7:00 p.m. in Courtroom II of the William A. Grimes Strafford County Justice and Administrative Building, County Farm Road. The subjects to be discussed at the meeting are an update for the public on the design of the expansion of the Strafford County House of Corrections.

Present at the meeting were the following:

PRESENT: Commissioner George Maglaras, County Treasurer Pam Arnold, County Administrator Ray Bower, Jean Miccolo, Administrative Assistant, Representatives Roger Berube, Marlene Dechane, Earle Goodwin, Anne Grassie, Nancy Johnson, Naida Kaen, Arthur Pelletier, Marsha Pelletier, and Rodney Woodill, Dennis Liebert, Criminal Justice Consultant, Larry Igazubi, Rosser Architects, Inc., Superintendent David Funk, and Brad Morin, Fosters Daily Democrat, as well as several other members of the public.

Commission Chairman Maglaras thanked everyone for attending and welcomed them to the meeting. The purpose of this meeting was to provide interested parties and members of the public with an update on the design of the expansion of the Strafford County House of Corrections. He noted that the Commissioners had promised to keep the Delegation and the public apprised of the progress of this project and this was one of several informational meetings regarding this issue. Chairman Maglaras then introduced Criminal Justice Consultant Dennis Liebert to speak.

Mr. Liebert briefly reviewed what had taken place since the architectural firm of Rosser International had begun drawing up design plans for the new jail. They have

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continued to work on developing the best plan for use of the existing facility, design of the addition to best utilize the slope of the land and current utilities. Conceptual designs have been developed and revised in order to meet the needs of the County. He then reviewed the design plans for the Delegation and pointed out how the new Jail will be laid out and where different areas will be, such as the sallyport, detoxification unit, group holding cells, staff parking areas, visitor parking area, lobby, medical area, laundry, training rooms, work release area, male and female pods, minimum, medium, maximum, and special needs security areas of the jail, office areas, jail industries, a service delivery area, kitchen, mechanical and storage areas, staff dining room, library, classrooms, program space, activity area, inmate dining areas, indoor/outdoor recreation areas. This will be a direct supervision jail; so staff levels will be minimal. Depending upon the final design agreed upon, the new pod would be 36 cells or 28 cells, 2 inmates per cell.

Mr. Liebert noted that due to the lay of the land and the slope that exists behind the jail, it was very difficult to keep the facility on one level without bringing in a lot of fill to build on. It was decided to accommodate this problem by adding a second level below the current facility, on the back side to take advantage of the slope—that part of the jail will be built into the slope of the land, providing additional space at a minimal cost. The administrative offices will be located off the main lobby and the visitors' area will be on the other side off the main lobby. There will be contact and non-contact visitation areas. Representative Johnson asked about visitation by children. Contact visitation is allowed for immediate family members. The existing jail will house the jail industries program and other programs. Inmates working for the JIP will live in that area. The laundry will be in this area also, as well as another visitation area, that will be handicapped accessible.

Representative Johnson asked about the escape from the Jail a little over a year ago and what preventative measures were being taken to guard against this occurring again. County Administrator Bower responded that that escape had been made from the AlmsHouse, an older section of the Jail, actually separated from the jail by a skywalk. This area is now used to house minimum security, work release inmates; however, the plan is not to utilize this area once the new Jail is built and to allow the tenants in the Alms House to have access to that area. Currently, Southeastern New Hampshire Services rents the rest of the AlmsHouse for a drug and alcohol rehabilitation facility.

Representative Dechane asked how many stories the new Jail will have. From the front, it will look like a one story building; however, due to the slope of the land, the

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design has included a bottom floor, so instead of going out and keeping it one level, the Commissioners opted to go down and add a second level.

The security design of the jail was a high priority and every aspect of security has been reviewed and planned, including doors, windows, type of glass used, locks, cell units, everything to the smallest detail.

The next step in the process is going out to bid for the construction. The construction bid documents will be completed by January and the requests for bids will be sent out in February, with a one-month response time. Bids will be due in March, reviewed, and selection made. If all goes well, the groundbreaking will take place in April. There was some discussion regarding pre-qualification of contractors. It was undecided whether this will be done or not. Mr. Liebert explained that the County will hire a construction company to perform the work, and the construction company will be responsible for hiring subcontractors, such as landscapers, plumbers, electricians, etc.

Representative Johnson asked about the contract documents. There was some discussion regarding this. She followed up with a question as to where the inmates would be housed while construction was taking place. The actual amount of time anticipated for inmate displacement is only about 3 to 4 weeks, and we have worked out a trade arrangement with Rockingham County to meet our needs at that time. Representative Dechane asked if the County was going to hire a Clerk of the Works to oversee the construction. Commissioner Maglaras responded that we have advertised for this position and received resumes from two firms and five individuals to date. Interviews will be held shortly, with the person coming on board on or about March 1, 2002. Representative Goodwin asked if the Building Committee would be involved in the interview process for the Clerk of the Works. Commissioner Maglaras responded that they would be notified of the interview process.

Mr. Liebert stated that we are within the time frame anticipated for the project at this point. We project that it will take eighteen (18) months to complete construction and move into the new building, six (6) months to renovate the old building, and another three (3) months to transition everything into place. He anticipates that by the end of 2003, the new Jail will be complete and by August of 2004 everything will be complete.

Representative Goodwin asked about the kitchen and how it will be staffed. Staffing will be shared with RRH's dietary department. We also anticipate offering culinary classes to inmates in addition to laundry, to enhance the skill building programs

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already offered at the Jail. Representative Dechane asked what would happen to the Humane Society. Administrator Bower noted that land has been offered to them on the County complex to relocate. Representative Woodill asked about parking lot expansion. Parking will be adequate for staff and visitors.

County Administrator Bower reported that the Community Action Program has applied for and received Community Development Block Grant funds for a 26 unit assisted living complex. This complex will be built on County land, adjacent to the Rest Home. We are hoping to be able to bid the projects at the same time and perhaps reduce construction costs for both projects. It was noted that Delegation approval is necessary to lease the land to CAP for this project, as well as a new location for CVHS.

County Administrator Bower reported that the Jail has new computers and software; personnel are working with DSI to set the system up and install the software. The County has been approved to receive a \$25,000 grant from the Attorney General's Office for this software. He gave an update on the new computer system. Several of the programs recommended by the criminal justice consultant have been instituted and are working very well, reducing the number of inmates kept in-house at the jail.

Chairman Maglaras thanked everyone for attending the evening's meeting and welcomed their input at any time. He noted that if anyone had any further questions to contact the Commissioners' office. With no further discussion, the meeting ended at 7:30 p.m.

Respectfully submitted  
Jean L. Miccolo  
Administrative Assistant



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### DIRECTORY

#### ADMINISTRATION

##### **William A. Grimes Strafford County Justice & Administration Building**

PO Box 799

Dover, New Hampshire 03820

Commissioners Office.....	742-1458
Personnel & Finance Office .....	742-1458
Human Services Department.....	742-1469
Information & Referral .....	742-8078
Family/Child Intervention Program.....	742-8078
Registry of Deeds.....	742-1741
County Attorney.....	749-2808
County Attorney Domestic Violence Unit.....	742-2706
Registry of Probate.....	742-2550
Superior Court .....	742-3065
UNH/Strafford Cty Cooperative Extension .....	749-4445
Conservation District.....	749-3037
Community Action Program .....	749-1334

##### **Strafford County Sheriff's Office & Dispatch Center**

PO Box 1218

Dover, New Hampshire 03820..... 742-4960

##### **Strafford County House of Corrections/Jail**

County Farm Crossroads

Dover, New Hampshire 03820..... 742-3310

##### **Strafford County Riverside Rest Home**

30 County Farm Crossroads

Dover, New Hampshire 03820..... 742-1348

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### STRAFFORD COUNTY CITIES AND TOWNS

**Barrington Town Office**

41 Province Lane, Barrington, NH 03825 ..... 664-9007

**Dover City Hall**

288 Central Avenue, Dover, NH 03820 ..... 743-6000

**Durham Town Office**

15 Newmarket Road, Durham, NH 03824 ..... 868-5571

**Farmington Town Office**

39 North Main Street, Farmington, NH 03835 ..... 755-2208

**Lee Town Office**

Seven Mast Road, Lee, NH 03824 ..... 659-5414

**Madbury Town Office**

13 Town Hall Road, Madbury, NH 03820 ..... 742-5131

**Middleton Town Office**

200 Kings Highway, Middleton, NH 03887 ..... 473-2261

**Milton Town Office**

Main Street, Box 310, Milton, NH 03851 ..... 652-4501

**New Durham Town Office**

4 Main St., PO Box 207, New Durham, NH 03855 ..... 859-2091

**Rochester City Hall**

31 Wakefield Street, Rochester, NH 03867 ..... 332-1167

**Rollinsford Town Office**

PO Box 309, Rollinsford, NH 03869 ..... 742-2510

**Somersworth City Hall**

157 Main Street, Somersworth, NH 03878 ..... 692-4262

**Strafford Town Office**

Box 23, Ctr. Strafford, NH 03815 ..... 664-2192









